

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on October 18, 2023.

The meeting was called to order by Board President Chrissy Skurbe at 6:30 p.m.

**ATTENDANCE**

Ms. Carmen Alvarez  
Ms. Kathleen Belko  
Ms. Gazala Bohra  
Ms. Gail DiPane  
Ms. Katie Fabiano  
Ms. Kate Rattner  
Ms. Chrissy Skurbe  
Mr. Peter Tufano

**JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT**

Ms. Michelle Scott

**STAFF PRESENT**

Dr. Chari Chanley, Superintendent of Schools  
Dr. Adam Layman, Assistant Superintendent of Schools

**ATTORNEY PRESENT**

Mr. Vito Gagliardi, Porzio, Bromberg & Newman, P.C.

**MEMBERS OF THE PUBLIC** – approximately 26

After the Pledge of Allegiance, Mr. Tufano made a motion which was seconded by Ms. Bohra that the members of the Monroe Township Board of Education appoint Nancy Tagliaferro as Acting Board Secretary for the public portion of the meeting this evening. Motion carried.

Ms. Bohra made a motion which was seconded by Ms. Fabiano that the members of the Monroe Township Board of Education appoint Katie Belko as Acting Board Secretary for the Closed Session meeting (s) this evening. Motion carried.

Ms. Tagliaferro took the roll call and read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted October 13, 2023:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

**CLOSED SESSION RESOLUTION**

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on October 18, 2023.

Be It Resolved that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation or Bullying
- Matters protected by attorney/client privilege.
- Confidential Personnel Matter
- Board Vacancy

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Mr. Tufano and seconded by Ms. Rattner that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 6:34 p.m.

Returned to Public Meeting at 7:18 p.m.

### **APPROVAL OF MINUTES**

A motion was made by Ms. Bohra and seconded by Mr. Tufano to approve the minutes for the Public Board of Education Meeting held on August 16, 2023. Motion carried with Ms. Rattner abstaining.

A motion was made by Mr. Tufano and seconded by Ms. Bohra to approve the minutes for the Closed Session Meeting held on August 16, 2023. Motion carried with Ms. Rattner abstaining.

A motion was made by Mr. Tufano and seconded by Ms. Bohra to approve the minutes for the Public Board of Education Meeting held on September 20, 2023. Motion carried with Ms. Alvarez, Ms. Belko, Ms. Fabiano voting no and Ms. Rattner and Ms. DiPane abstaining.

### **BOARD VACANCY**

As requested by Ms. Skurbe, Mr. Gagliardi provided a brief outline of the events that took place since the Board's acceptance of Karen Bierman's resignation. Mr. Gagliardi explained that per the direction of the County Superintendent, the Board, consisting of all nine members, had an obligation to fill the vacant seat if the majority could agree on a candidate.

Ms. Skurbe reported that the Board had discussions on the direction that they were going to take, adding that they had ample time to review all the applications, and it was decided that they would not be conducting any interviews this evening. Ms. Skurbe opened the floor for nominations for the vacant seat.

A motion was made by Mr. Tufano and seconded by Ms. Belko that the members of the Monroe Township Board of Education appoint Mr. Matthew Gorham as a member of the Monroe Township Board of Education. Roll Call 6-2-1-0-0. Motion carried with Ms. Alvarez and Ms. Fabiano voting no and Ms. Rattner abstaining.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on October 18, 2023.

Ms. Skurbe invited Mr. Gorham to take a seat at the Board table. Mr. Gagliardi advised that Mr. Gorham should not have access to confidential information or attend closed session meetings until he has gone through the criminal history background check and has been sworn in.

Mr. Gorham took a seat and provided a quick overview on his background and his desire to become a member of the Board.

### **STUDENT BOARD MEMBERS' REPORT**

Ms. Sehaj Chadha and Ms. Hetvi Thakker reported the following on district schools:

Mill Lake – Back to School Night was held on September 19<sup>th</sup>; a Week of Respect took place October 2<sup>nd</sup> through October 6<sup>th</sup>; the PALS Program, a program that pairs up students to foster friendships, socialization skills, and academic collaboration, will begin later in the month; the Unified Fall Festival will take place on October 24<sup>th</sup>; and later in the month, a Halloween Parade will be held. Mill Lake's new motto is One Team One Dream.

Woodland – celebrated a Week of Respect the first week in October; students have been selected for Student Council from the 4<sup>th</sup> & 5<sup>th</sup> Grades; the Ready to Rise program will begin in the end of November; and the first school assembly of the year was held, which was a free event provided by Middlesex County. Woodland's school-wide theme this year is Legos of Limitation and Build Together.

Barclay Brook – celebrated a Week of Respect; the G.R.E.A.T Kid program has begun, and the first winners have been selected; the BB/BS PTA hosted a Book Fair last week; and Author David Biedrzycki visited the school this past Monday.

Oak Tree – a Week of Respect was celebrated throughout the school the first week of October; Parent Teacher Conferences were held on October 18<sup>th</sup> & 19<sup>th</sup>; students are invited to participate in the Unified Fall Festival; 2<sup>nd</sup> Grade students will be participating in the 2<sup>nd</sup> & 7<sup>th</sup> Reading program; the PTA sponsored Trunk or Treat will be held on October 27<sup>th</sup>; and the Halloween Parade will be held on October 31<sup>st</sup>.

Applegarth – students participated in a Week of Respect the first week of October; Coding Class began on October 11<sup>th</sup>; some students participated in writing letters to veterans; the Book Fair is scheduled for October 24<sup>th</sup> and 25<sup>th</sup>; Trunk or Treat is scheduled for October 27<sup>th</sup>; Student Council elections are taking place this week; and Parent Teacher Conferences began today.

Brookside – students began the month by celebrating a Week of Respect followed by Fire Prevention Week; Parent Teacher Conferences will be held on October 18<sup>th</sup> & 19<sup>th</sup>; and students celebrated Unity Day today.

Middle School – after school club information is now available for parents; the 6<sup>th</sup> Grade Play will take place on October 26<sup>th</sup>; and the 6<sup>th</sup> Grade Halloween Dance is scheduled for October 26<sup>th</sup>.

High School – a parent presentation on current drug trends is scheduled for this week; the Girls and Boys Soccer Teams are both Red Division Champions and number 1 seeds in Conference

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on October 18, 2023.

Tournaments; MTHS Marching Band competed at MetLife Stadium and took 2 place and won Best Music and Percussion Awards; PSAT will take place October 1<sup>st</sup>; and the Footlights Club is hosting Showcase 2023 October 26<sup>th</sup> – 28<sup>th</sup>.

### **COMMITTEE REPORTS**

Mr. Peter Tufano, Chairperson of the Buildings, Grounds, and Transportation Committee, reported that the Committee met on October 11, 2023, and discussed the following:

Administration provided bid results for the Snow Plowing Bid and the Committee recommended the award to the sole bidder, Garden Irrigation.

The Committee reviewed a design proposal for a replacement playground at Woodland School. The project is designed in three phases and the Woodland/Mill Lake PTO has offered to fund Phase I in the approximate amount of \$16,000 dollars. Phase II and Phase III totaling approximately \$150,000 dollars could be offered for board consideration in upcoming budgeting. The Committee also requested that Administration explore potential grant opportunities for funds. Mr. Morolda will pursue a local business partnership for possible donation of funds. The Committee recognized the fund-raising efforts of the PTO and are very appreciative for the offer.

The Committee reviewed design schematics for the Golf Range building renovation and Administration noted that the Special Services Department reviewed and approved this proposed layout. Administration will continue working with a mechanical engineer on the HVAC design for this facility as well as a civil engineer for design of the parking lot and handicap access. The Committee recommends proceeding with this project for completion of the building renovations prior to the end of the Monroe Commons lease on June 30, 2024.

Administration provided a marked-up floorplan schematic of the Brookside School Library showing how a section of it could be subdivided to create small group instruction classrooms. Administration noted that a similar project was done in the early 90's to create a spare classroom. The Committee will recommend that Administration proceed to engage the Architect of Record to develop this project further.

The Committee reviewed the engineering analysis of the stadium and High School and Middle School gymnasium bleachers. It was noted in the report that the stadium bleachers with proper maintenance should be viable for up to another 10 years. The Committee requested that this report be posted on the district webpage for community access and that the installation of riser boards be proposed as a 2024/25 capital project.

Administration confirmed that the two large hvac units serving the Middle School Auditorium and surrounding areas have been received by the contractor and are being prepared. We have scheduled the crane and installation of these units to primarily occur during the week of NJEA Convention when the school is closed. The project is proceeding well and should be on target for completion at the end of December.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on October 18, 2023.

Ms. Kathleen Belko, Chairperson of the Curriculum Committee, reported that the Committee met on October 10<sup>th</sup>. The Committee was presented with and reviewed the following curriculum documents:

AP Government and Politics

EntreX Lab

Math Grades 2<sup>nd</sup> – 5<sup>th</sup>

United States History II and United States History II Honors

Ms. Belko added that the Committee received a presentation on the graduation requirements being presented in the policy revision and the details on the 2nd and 7 program.

Ms. Kathleen Belko, Chairperson of the Finance Committee, reported that the Committee met on October 10<sup>th</sup>, reviewed the attorney invoices, and discussed the Bill List presented. Lastly, Mr. Morolda presented the Committee with a financial report from the summer programs and detailed the strengths and weaknesses of the programs.

Ms. Carmen Alvarez, Vice Chairperson of the Policy Committee, reported that the Committee met and discussed several policies. Ms. Alvarez stated that the policy regarding the graduation requirement was revised and is on the agenda for approval this evening. Ms. Alvarez reported that the following policies were discussed, revised and are listed on the agenda for approval this evening:

Policy 8500/Food Services Revised

Policy 8500/Food Services Revised

Policy 2270/ Religion in the Schools

Policy & Regulation 3212/ Attendance

Policy 3324/ Right of Privacy

Policy 4161/ Examination for Cause

Ms. Alvarez reported that the following policies were recommended to be abolished:

Policy & Regulation 5460.02/ Bridge Year Pilot Program

Policy 8540/ School Nutrition Programs

Policy 8550/ Meal Charges/Outstanding Food Service Bill

Ms. Katie Fabiano, Chairperson of the Legislative Action & Community Engagement Committee (LA/CE), reported that the Committee met on October 11, 2023, and discussed the letter writing campaign. The Committee will be ready to publish the letter to the community and district website next month. The Committee discussed potential social media and website updates. Mr. Morolda shared that the District is looking at an overhaul of the website. Ms. Fabiano shared that Administration is looking at a new program, Gipper, for social media use. Next, the Committee discussed the creation of a Citizens Advisory Committee. The Committee discussed NJSBA legislative updates from the October 4<sup>th</sup> meeting. Lastly, Ms. Rattner shared with the Committee that she would be attending the October 14<sup>th</sup> NJSBA Legislative Meeting.

Ms. Gazala Bohra, Chairperson of the Personnel Committee, reported that the Committee met and reviewed the current openings in the District, Exit Surveys, the job description for Truancy Officer, and substitute rates. The Committee recommended the proposed substitute rates listed on

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on October 18, 2023.

the agenda this evening. Ms. Bohra added that the following rates will be effective January 1, 2024:

Substitute Secretary \$15.13/hour

Substitute Paraprofessional \$15.13/hour

Substitute Avid Tutor \$15.13/hour

Videotaped committee meetings can be found on the district website or at the following link: [Monroe PEG TV \(viebit.com\)](http://MonroePEGTV.viebit.com)

### **PUBLIC FORUM**

Pradeep Melam, Monroe Township – inquired why the Board only provided reports from the October committee meetings not the September meetings. Mr. Melam spoke regarding a discrepancy in the amount that was reported for the Applegarth School roof between two committee meetings. Mr. Melam inquired how many candidates applied for the board vacancy, how many of them were called for an interview, and if they were all qualified.

Michele Arminio, Monroe Township – inquired what exception in the Open Public Meetings Act was considered and/or recommended for the closed session discussion on the board vacancy. Ms. Arminio expressed disappointment in the process that was used this evening regarding the board vacancy discussion and appointment by not adhering to democratic practices. Ms. Arminio suggested that Bylaw 0143 be reviewed.

Doug Poye, Monroe Township – regarding the Agreement with North Brunswick Township for the use of their pool, Mr. Poye inquired if they were used in the past and why are the number of practices limited. Next, Poye inquired about the contract for snow removal. Lastly, Mr. Poye inquired about the expiration date of the requirement to fill the board vacancy and referenced district Bylaw 0163.

Sarah Aziz, Monroe Township – objected to the Board’s lack of transparency in filling the board vacancy. Ms. Aziz also questioned Bylaw 0163 and the decision to allow the Jamesburg Representative to vote on the appointment of Mr. Gorham.

George Gunkleman, Monroe Township – spoke regarding the public perception of the process that was followed for filling the board vacancy.

Vanessa Forst, Monroe Township – echoed the previous speaker and expressed disappointment that the September meeting date was not moved to accommodate the members that could not be there.

### **ASSISTANT SUPERINTENDENT REPORT**

Dr. Layman presented the results from the New Jersey Student Learning Assessments (NJSLA) from Spring 2023 for English Language Arts and Mathematics for Grades 3 through 8 and Algebra I, Algebra II, and Geometry for students up to Grade 10. The presentation included comparisons of the District’s Spring 2022 and 2023 test scores. Dr. Layman stated that the District’s scores are above the state average. Noting that the numbers may be increasing due to the following programs and curricula that the District has in place: Multi-Tiered System of

Support; In-Class; Basic Skills; Reading Specialist; Math Assistance Program; Language Assistance Program; Title Fund Support for Title Schools; Math Bootcamp; Summer Boost; and Map Growth. Dr. Layman stated that the presentation will be posted to the district webpage.

Mr. Morolda provided an overview of the Advanced Placement (AP) courses offered and the results from the 2022/23 school year AP Exams. Mr. Morolda also provided a comparison on how the District scored compared to other districts. Mr. Morolda reported that 1,494 exams were taken; 84% of the exams taken earned a qualifying score; and 60 % of them earned a score of 4 or 5, with 5 being the highest score possible.

### **SUPERINTENDENT'S REPORT**

#### **PERSONNEL (10-member vote)**

A motion was made by Mr. Tufano and seconded by Ms. Fabiano that Personnel Items A-AN with the exception of Item S, be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

#### **PERSONNEL (9-member vote)**

A motion was made by Mr. Tufano and seconded by Ms. Rattner that Personnel Items AO-CR be approved by consent roll call. Roll call 8-0-0-0-0. Motion carried with Ms. Rattner recusing on Item CE for D. Rattner. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

#### **BOARD ACTION (10-member vote)**

A motion was made by Mr. Tufano and seconded by Ms. Belko that Board Action Items A-W be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried with Ms. Alvarez abstaining on Item E and Ms. Rattner recusing on Item B for Y. Synder only. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

#### **BOARD ACTION (9-member vote)**

A motion was made by Mr. Tufano and seconded by Ms. Belko that Board Action Items X-AG be approved by consent roll call. Roll call 8-0-0-0-0. Motion carried with Ms. Rattner recusing Item Z for D. Rattner only. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

#### **BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (10-member vote)**

A motion was made by Mr. Tufano and seconded by Ms. Belko that Board Action Items A-P under the 10-member vote be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried with Ms. Rattner recusing on Item B & C where it pertains to D. Rattner and Y. Synder and check #57140. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

#### **BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (9-member vote)**

A motion was made by Mr. Tufano and seconded by Ms. Belko that Board Action Item Q-S under the 9-member vote be approved by consent roll call. Roll call 8-0-0-0-0. Motion carried. A

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on October 18, 2023.

copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

### **BOARD PRESIDENT REPORT**

Ms. Skurbe congratulated Dr. Chanley for conferring her doctrine degree. Ms. Skurbe announced that she, along with several board members and administrators, will be attending the NJSBA Workshop in Atlantic City next week.

### **OTHER BOARD OF EDUCATION BUSINESS**

Ms. Rattner congratulated Mr. Gorham on his appointment and thanked the other candidates for applying. Ms. Rattner shared some highlights from the Legislative Committee Meeting that she attended on October 14<sup>th</sup>.

For clarification purposes, Ms. Scott shared some reasons why she and the Jamesburg Board Attorney felt she was able to vote on the appointment of Mr. Gorham this evening.

Ms. Bohra congratulated Ms. Rattner on becoming a voting member of the Legislative Committee. Ms. Bohra addressed statements made to the Board this evening regarding the transparency of the process that was followed for the board vacancy.

### **PUBLIC FORUM**

Pradeep Melam, Monroe Township – inquired about the removal of the reading section in Study Island for the elementary schools. Regarding a committee discussion about reaching out to firefighters for interest in becoming bus drivers, Mr. Melam inquired about the outcome. Next, Mr. Melam stated that the community could help with the technology to send out the letter to legislators. Lastly, Mr. Melam expressed disappointment about the procedure that was followed regarding the appointment for the board vacancy.

Doug Poye, Monroe Township – referenced the closed session meeting resolutions on the June and July agendas and implied that the deadline for the Superintendent's Evaluation was not met and stated that the public was not informed that it has been completed. Next, Mr. Poye expressed disappointment that his request for a presentation on the new contract with the teachers' union has not been provided. Next, Mr. Poye stressed concerns relating to the approval of a newly hired teacher at a salary of \$97,847 and a stipend position for a Fall Athletic Manager for \$5,000. Lastly, Mr. Poye congratulated the Girls Soccer Team on their achievements this year.

Adam Elias, Monroe Township – spoke in reference to the upcoming election.

Sarah Aziz, Monroe Township – spoke regarding the change in certain staff restriction in Genesis that she allegedly received from a staff member.

### **CLOSED SESSION RESOLUTION**

Be It Resolved that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):



Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on October 18, 2023.

- Matters protected by attorney/client privilege.
- Confidential Personnel Matter

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Mr. Tufano and seconded by Ms. Belko that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 10:39 p.m.  
Returned to Public Meeting at 11:40 p.m.

A motion was made by Mr. Tufano and seconded by Ms. Bohra that the members of the Board of Education approve Item S under the 10 Member Personnel Report. Roll call 7-0-0-0-2. Motion carried with Ms. Fabiano and Ms. Rattner abstaining.

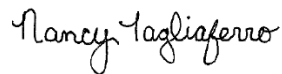
### **NEXT PUBLIC MEETING**

Ms. Skurbe stated that the next public meeting of the Monroe Township Board of Education will convene at 6:30 p.m. on Wednesday, November 15, 2023.

### **ADJOURNMENT**

A motion was made by Ms. Scott and seconded by Mr. Tufano that the meeting be adjourned. Motion carried. The public meeting adjourned at 11:41 p.m.

Respectfully submitted,



Nancy Tagliaferro  
Acting Board Secretary

The video recording of this meeting of the Monroe Township Board of Education can be found on the district website or at the following link:

<https://monroetv.viebit.com/index.php?folder=Board+of+Education>



**Wednesday, October 18, 2023**  
**MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA**

**PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING**  
**ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY**

**MONROE TOWNSHIP HIGH SCHOOL**  
**200 SCHOOLHOUSE ROAD**  
**MONROE TOWNSHIP, NJ 08831**  
**6:30 P.M.**

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

## **1. CALL TO ORDER**

## **2. PLEDGE OF ALLEGIANCE**

## **3. ROLL CALL**

### **Subject**

### **A. BOARD MEMBERS**

Meeting Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 3. ROLL CALL

Access Public

Type Information

Ms. Carmen Alvarez  
 Ms. Kathleen Belko  
 Ms. Gazala Bohra  
 Ms. Gail DiPane  
 Ms. Katie Fabiano  
 Ms. Kate Rattner  
 Ms. Chrissy Skurbe  
 Mr. Peter Tufano

### **JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)**

Ms. Michelle Scott

STUDENT BOARD MEMBERS

Ms. Sehaj Chadha

Ms. Hetvi Thakker

**4. STATEMENT**

---

<b>Subject</b>	<b>A. STATEMENT</b>
Meeting	Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	4. STATEMENT
Access	Public
Type	Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted October 13, 2023:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

**5. CLOSED SESSION RESOLUTION**

---

<b>Subject</b>	<b>A. CLOSED SESSION RESOLUTION</b>
Meeting	Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	5. CLOSED SESSION RESOLUTION
Access	Public
Type	

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation or Bullying
- Matters protected by attorney/client privilege
- Confidential Personnel Matter
- Board Vacancy

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

Executive File Attachments

[HIBs.pdf \(359 KB\)](#)

**6. APPROVAL OF MINUTES**

---

<b>Subject</b>	<b>A. APPROVAL OF MINUTES</b>
----------------	-------------------------------

Meeting	Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	6. APPROVAL OF MINUTES
Access	Public
Type	Information

Public Board of Education Meeting, August 16, 2023  
Closed Session Meeting, August 16, 2023  
Public Board of Education Meeting, September 20, 2023

Executive File Attachments  
[Draft 08.16.23 Closed Session Minutes.pdf \(104 KB\)](#)  
[Draft Public meeting 08.16.23.pdf \(462 KB\)](#)  
[Draft 09.20.23 Public Minutes.pdf \(93 KB\)](#)

## 7. BOARD VACANCY

---

### Subject A. BOARD VACANCY

Meeting	Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	7. BOARD VACANCY
Access	Public
Type	

## 8. STUDENT BOARD MEMBERS' REPORT

## 9. COMMITTEE REPORTS

## 10. PUBLIC FORUM -AGENDA ITEMS ONLY

---

### Subject A. PUBLIC FORUM (See Note 3)

Meeting	Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	10. PUBLIC FORUM -AGENDA ITEMS ONLY
Access	Public
Type	

See Note 3.

## 11. ASSISTANT SUPERINTENDENT'S REPORT

---

### Subject A. ASSISTANT SUPERINTENDENT'S REPORT

Meeting	Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	11. ASSISTANT SUPERINTENDENT'S REPORT
Access	Public

Type

**12. SUPERINTENDENT'S REPORT/RECOMMENDATION****Subject****A. HOME INSTRUCTION**

Meeting

Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Information

ID #	School	Grade	Reason	Home Instruction Report	Effective Date	End Date
88427	MTHS	10	Medical	Hardt, Sharma, DeMarco, ESCNJ	3/20/2023	7/24/2023
90153	OOD	8	CST	Wall, Ballard, Lawson	5/10/2023	6/30/2023
95017	MTHS	9	Admin	Speech Tree	6/21/2023	
89493	MTHS	9	CST	Mackenzie	8/8/2023	8/31/2023

ID #	School	Grade	Reason	Home Instruction Provider	Effective Date	End Date
91198	MTMS	8	CST	Forrest	9/6/2023	
90582	MTHS	7	CST	Brunotte	9/8/2023	
94084	AES	5	CST	Wall	9/6/2023	9/15/2023
93406	ML	3	CST	Ballard	9/6/2023	9/28/2023
95017	MTHS	10	CST	Quindes, Ongaro, Chakraborti, Simmonds, Wall, Speech Tree	9/6/2023	
93362	MTHS	11	Medical	LearnWell	8/15/2023	9/11/2023
92540	MTMS	6	Medical	LearnWell	9/6/2023	9/7/2023
93362	MTHS	11	Medical	LearnWell	9/13/2023	9/28/2023
97266	OOD	9	Medical	LearnWell	9/17/2023	9/21/2023
92933	BES	5	Medical	CHOP	9/7/2023	
94965	MTHS	11	Admin	Lyons	9/21/2023	9/28/2023
90884	MTMS	7	Medical	Sidler, DuBois, Hoehler	9/8/2023	9/26/2023

90344	MTHS	11	Admin	Hoehler, Van Cleve	9/26/2023	10/2/2023
94479	MTHS	12	CST	Lyons, Harris	9/20/2023	

**Subject B. FIRE/LOCKDOWN DRILLS**

Meeting Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

**FIRE/LOCKDOWN DRILL**

Applegarth School ----- September 19, 2023  
 Barclay Brook School ----- September 13, 2023  
 Brookside School ----- September 12, 2023  
 Mill Lake School ----- September 19, 2023  
 Monroe Middle School----- September 15, 2023  
 Oak Tree School ----- September 18, 2023  
 Woodland School ----- September 28, 2023  
 Monroe High School ----- September 15, 2023

**Lockdown**

Applegarth School----- September 14, 2023  
 Barclay Brook School----- September 12, 2023  
 Brookside School ----- September 18, 2023  
 Mill Lake School ----- September 26, 2023  
 Monroe Middle School----- September 22, 2023  
 Oak Tree School ----- September 18, 2023  
 Woodland School ----- September 7, 2023  
 Monroe High School ----- September 27, 2023

**Subject C. ENROLLMENT**

Meeting Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

Schools	9/30/23	9/30/22	9/30/21	9/30/20	9/30/19
Applegarth	443	467	452	450	427
Barclay Brook	387	353	328	293	322
Brookside	403	390	389	400	418
Mill Lake	492	484	455	448	534
MTMS	1704	1755	1717	1781	1775
Oak Tree	590	643	709	768	707
Woodland	253	271	302	313	307

High School send/receive	2617 267	2571 268	2510	2469	2397
Total	6889	6934	6862	6922	6887

**OUT OF DISTRICT**

	Monroe			Jamesburg		
<u>School</u>	<u>July</u>	<u>August</u>	<u>Difference</u>	<u>July</u>	<u>August</u>	<u>Difference</u>
Academy Learning Center	6	6		3	3	
Alpha School	1	1				
Bridge Academy	1	1		1	1	
Celebrate the Children	1	1				
Center for Lifelong Learning	4	4				
Center School	3	3				
Children's Center	0	0		1	1	
Collier School	1	1				
Cornerstone	0	0				
CPC High Point	3	3				
Douglass Develop. Center	2	2				
East Mountain	0	0		1	1	
Eden	2	2				
Honor Ridge Academy	1	1				
Hawkswood School	1	1				
Lakeview School	0	0		1	1	
New Roads -Somerset	1	1				
New Roads- Parlin	1	1				
NuView Academy	2	2				
Mercer Elementary	1	1				
Midland School	1	1				
Newmark Elementary	1	1				
Newmark High School	1	1				
Rock Brook School	2	2				
Rugby	0	0		1	1	
Rutgers Day School	0	0		1	1	
Schroth School	3	3				
Shore Center	2	2				
<b>Total</b>	<b>41</b>	<b>41</b>		<b>9</b>	<b>9</b>	

	Monroe			Jamesburg		
<u>School</u>	<u>August</u>	<u>September</u>	<u>Difference</u>	<u>August</u>	<u>September</u>	<u>Difference</u>
Academy Learning Center	6	6		3	3	
Alpha School	1	1				
Bridge Academy	1	1		1	1	
Celebrate the Children	1	1				
Center for Lifelong Learning	4	4				
Center School	3	3				
Children's Center	0	0		1	1	
Collier School	1	1				
Cornerstone	0	0				
CPC High Point	3	3				
Douglass Develop. Center	2	2				
East Mountain	0	0		1	1	
Eden	2	2				
Garden Academy	0	1	+1			
Honor Ridge Academy	1	1				
Hawkswood School	1	1				

Lakeview School	0	0		1	1	
Mercer Elementary	1	1				
Midland School	1	1				
New Roads -Somerset	1	1				
New Roads- Parlin	1	1				
Newmark Elementary	1	1				
Newmark High School	1	1				
NuView Academy	2	2				
Rock Brook School	2	1	-1			
Rugby	0	0		1	1	
Rutgers Day School	0	0		1	1	
Schroth School	3	3				
Shore Center	2	2				
<b>Total</b>	<b>41</b>	<b>41</b>		<b>9</b>	<b>9</b>	

**STAFF COUNT**

Department	Number of Staff
<b>Superintendent Office</b>	
Superintendent	1
Director	1
Secretary	2
Human Resources	4
<b>Assistant Superintendent Office</b>	
Assistant Superintendent	1
Secretary	2
Staff Developers (Teachers)	3
<b>Business Office</b>	
Business Administrator	1
Assistant Business Administrator	1
Secretary	1
Accounting/Purchasing	4
Payroll	3
Benefits	1
<b>School Admin/Admin Support</b>	
Principal	8
Assistant Principal	9
Secretary	28
Office Paraprofessional	0
<b>Supervisors K-12</b>	
K-12 Supervisor	6
Secretary	1
<b>Instructional</b>	
Teacher	559.5
<b>Classroom Paraprofessionals/Media Ctr</b>	
Paraprofessionals - Full-time	120
Paraprofessionals - Part-time	41
Media Coordinator	3
<b>Educational Services Professionals</b>	
LDTC	8
School Social Worker	8
School Psychologist	10
Physical Therapist	3
Occupational Therapist	8



Behavior Specialist/BCBA	4
Nurse	14
Media Specialist	8
School Counselor	23
Reading Specialist	5
SAC	1
Speech & Language Specialist	16
<b>Pupil Personnel Services</b>	
Director	1
Supervisor	2
Secretary	6
<b>Information Systems</b>	
Director	1
Tech Staff	11
<b>Facilities</b>	
Director	1
Supervisor/Building Manager	2
Secretary	1
Custodial/Maintenance	67
<b>Transportation</b>	
Director	1
Office Staff	4
Driver	63
Bus Mechanics	3
Paraprofessionals - Part-time	15
<b>Security</b>	
Director	1
F/T School Security Officer	19
P/T School Security Officer	3
<b>Athletic Department</b>	
Director	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1
<b>Food Service</b>	
Director	1
Lunch Paraprofessionals - Part-time	36
<b>Falcon Care/ECE</b>	
Director	1
Clerk	1
Teacher/Teacher Aides	8
Site Coordinator, Group Leader, Asst Group Leader (Part-time)	14
<b>Total District Staff as of 9/1/2023</b>	<b>1174</b>

Department	Number of Staff
<b>Superintendent Office</b>	
Superintendent	1
Director	1
Secretary	2
Human Resources	4
<b>Assistant Superintendent Office</b>	
Assistant Superintendent	1

Secretary	2
Staff Developers (Teachers)	3
<b>Business Office</b>	
Business Administrator	1
Assistant Business Administrator	1
Secretary	1
Accounting/Purchasing	4
Payroll	3
Benefits	1
<b>School Admin/Admin Support</b>	
Principal	8
Assistant Principal	9
Secretary	28
Office Paraprofessional	0
<b>Supervisors K-12</b>	
K-12 Supervisor	6
Secretary	1
<b>Instructional</b>	
Teacher	558.5
<b>Classroom Paraprofessionals/Media Ctr</b>	
Paraprofessionals - Full-time	120
Paraprofessionals - Part-time	41
Media Coordinator	3
<b>Educational Services Professionals</b>	
LDTC	7
School Social Worker	8
School Psychologist	10
Physical Therapist	3
Occupational Therapist	8
Behavior Specialist/BCBA	4
Nurse	14
Media Specialist	8
School Counselor	23
Reading Specialist	5
SAC	1
Speech & Language Specialist	16
<b>Pupil Personnel Services</b>	
Director	1
Supervisor	2
Secretary	6
<b>Information Systems</b>	
Director	1
Tech Staff	11
<b>Facilities</b>	
Director	1
Supervisor/Building Manager	2
Secretary	1
Custodial/Maintenance	67
<b>Transportation</b>	
Director	1
Office Staff	4
Driver	62

Bus Mechanics	3
Paraprofessionals - Part-time	15
<b>Security</b>	
Director	1
F/T School Security Officer	19
P/T School Security Officer	3
<b>Athletic Department</b>	
Director	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1
<b>Food Service</b>	
Director	1
Lunch Paraprofessionals - Part-time	36
<b>Falcon Care/ECE</b>	
Director	1
Clerk	1
Teacher/Teacher Aides	8
Site Coordinator, Group Leader, Asst Group Leader (Part-time)	14
<b>Total District Staff as of 10/1/2023</b>	<b>1171</b>

**Subject****D. PERSONNEL (10 MEMBER VOTE)**

Meeting

Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Action

Recommended  
Action

It is recommended that the Board approve the attached personnel items A through AN.

**In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's Personnel Action section of the Agenda.**

**BOARD ACTION** (Items A through AN)

- A. \*It is recommended by the Superintendent of Schools that the Board accept the resignation, due to retirement of **Mr. Robert Klepacki**, maintenance mechanic in the Facilities Department, effective January 1, 2024.
- B. \*It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Arielle Siegel**, teacher of music at MTHS, retroactive to August 24, 2023.
- C. \*It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Brenda Harnish**, paraprofessional in the Transportation Department, retroactive to August 21, 2023.
- D. \*It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Nydia Santiago Irizzary**, paraprofessional at MTHS, retroactive to September 1, 2023.
- E. \*It is recommended by the Superintendent of Schools that the Board accept the resignation of **Mr. Anthony Corrente**, driver in the Transportation Department, retroactive to September 27, 2023.

- F. \*It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Sarah Popper**, paraprofessional at MTHS, effective November 16, 2023.
- G. \*It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Vanitha Gaurishanker** as co-advisor of technology club at MTHS, retroactive to September 12, 2023.
- H. \*It is recommended by the Superintendent of Schools that the Board accept the resignation of **Mr. Maxie Nixon** as 3D Design Club advisor at MTHS, effective November 1, 2023.
- I. \*It is recommended by the Superintendent of Schools that the Board rescind the 17% contract to **Ms. Lindsey Reinhard**, teacher of music/unified elective at MTHS, retroactive to September 1, 2023 through December 22, 2023.
- J. \*It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Mr. Maxie Nixon**, teacher of industrial arts at MTHS effective November 13, 2023 through January 30, 2024 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Nixon may be entitled to.
- K. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Adrienne Shanfield**, teacher of special education at MTHS, effective November 2, 2023 through November 16, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Shanfield may be entitled to.
- L. \*It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Mr. William Giovanniello**, driver in the Transportation Department, retroactive to September 6, 2023 through October 13, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Giovanniello may be entitled to.
- M. \*It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Mr. Gregory Nazarian**, driver in the Transportation Department, retroactive to September 6, 2023 through October 6, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Nazarian may be entitled to.
- N. \*It is recommended by the Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Beth Wolk**, teacher of language arts at MTHS retroactive to September 1, 2023 through October 27, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Wolk may be entitled to.
- O. \*It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Carre Warner**, teacher of language arts at MTHS, effective January 2, 2024 through May 17, 2024 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Warner may be entitled to.
- P. \*It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Casey Buffolino**, school counselor at MTHS, effective December 1, 2023 through April 12, 2024 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Buffolino may be entitled to.
- Q. \*It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Mr. Jonathan Grasso**, teacher of special education at MTHS, effective November 13, 2023 through December 1, 2023. Mr. Grasso unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.

- R. \*It is recommended by the Superintendent of Schools that the Board approve an unpaid intermittent leave of absence under FMLA/NJFLA to **Ms. Angela Mueller**, physical therapist for the District, effective October 23, 2023 through November 2, 2023. Ms. Mueller's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.
- S. \*It is recommended by the Superintendent of Schools that the Board of Education approve the termination of the employment of employee #5637 effective September 30, 2023. The Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.
- T. \*It is recommended by the Superintendent of Schools that the Board approve the following staff as curriculum writers to write curriculum retroactive to July 1, 2023 through September 30, 2023 at the stipend of \$1534 (account no. 11-000-221-104-000-091):

Writer	COURSE
Marina Vitalin	Marketing

- U. \*It is recommended by the Superintendent of Schools that the Board approve the following staff as School Truancy Officer retroactive to September 1, 2023 through June 30, 2024 at a stipend of \$931.25 for the school year:  
MTHS (account no. 11-000-211-100-000-070)  
Dana Green Witter
- V. \*It is recommended by the Superintendent of Schools that the Board approve the following certificated staff as a Buddy Teacher for 5 hours each at a stipend of \$250.00 each for the 2023-2024 school year (Grant Funded):

**Account no. 20-270-200-100-000-098**

Lorraine Ongaro (HS)

- W. \*It is recommended by the Superintendent of Schools that the Board approve the following staff as a Mentor for the 2023-2024 school year:  
Sean Field (HS)
- X. \*It is recommended by the Superintendent of Schools that the Board approve the following club and advisors at the High School for the 2023-2024 school year (account no. 11-401-100-100-000-070):

Club	Name	Compensation
French Honor Society	Sinead Kelly	\$1755
Assistant Academic Team	Lauren Staub	\$1139
Percussion Symphony	Marty Griffin Jonah Nack	50% of \$2500 each
Choral Support	Lindsay Reinhard Joshua Acampado	50% of \$2500 each
Lifelong Active Rec Games	Anthony Carannante Sean Field	50% of \$1755 each modification in percentage from the July 19, 2023 Board meeting
Technology Club	Meghan Cobb	100% \$1755
Science National Honor Society	Paul Spinelli	\$1755
Monroe Township South Asian Association	Varsha Sharma Jyothi Dokka	50% of \$1755 each

- Y. \*It is recommended by the Superintendent of Schools that the Board approve the following coaches at the High School for the 2023-2024 school year (account no. 11-402-100-100-000-070):

Position	Name	Compensation
Head Coach Unified Dance	Katelyn Fasbach	\$1755
Head Coach Advanced Competition Cheer	Eric Brown	\$6396
Head Coach Intermediate Competition Cheer	Kimberly Lawson	\$6396
Winter Fitness/Aerobics	Sean Field	\$1755
Head Coach Unified Basketball	Sandra Mascali	\$1755
Head Coach Unified Basketball	Kaitlin Meyers	\$1755
Head Coach Swimming	Traci Rickert	\$9076
Head Coach Winter Cheerleading	Kimberly Lawson	\$6401
Head Coach Bowling	Andrew Isola	\$6078
Head Coach Ice Hockey	Kevin Felice	\$9076
Head Coach Girls' Winter Track	Christine Jessop	\$9831
Head Coach Boys' Winter Track	Mark Stranieri	\$9831
Head Coach Wrestling	Joe Eurell	\$9831
Head Coach Girls' Basketball	Leigh Vogtman	\$9831
Head Coach Boys' Basketball	Jeff Warner	\$9831
Winter Weight Training	Victoria Stec	\$1755
Winter Staff/Student Athletic Manager	Michael McDonald	\$6384
Assistant Winter Track	Charles Diskin	\$5780
Assistant Winter Track	Jon Grasso	\$5998
Assistant Winter Track	Mary Howroyd	\$5998
Assistant Wrestling	Christopher Muce	\$5780
Assistant Ice Hockey	Nicholas Trotta	\$5306
Assistant Ice Hockey	Alexander Van Driesen	\$5306
Assistant Girls' Basketball	Brian Hinz	\$6384
Assistant Winter Cheerleading	Christine DiBiase	\$3368

- Z. \*It is recommended by the Superintendent of Schools that the Board approve the following paraprofessionals for afterschool unified clubs and athletics at the High School at their hourly step on guide for the 2023-2024 school year (account no. 11-190-100-106-000-070):

Kathy Antonicelli  
 Jennifer Burkshot  
 Maria Holmann  
 Ryan McDonald  
 Nancy Muce  
 Marlene Oskierko  
 Rosa Pieron  
 Thomas Taylor  
 Frances Yoffredo  
 Renee Zappone  
 Nancy McNulty

- AA. \*It is recommended by the Superintendent of Schools that the Board approve the following staff for afterschool substitute teacher coverage at the High School at the hourly non-instructional rate \$46.00 for the 2023-2024 school year (account no. 11-140-100-101-000-070):

Michelle Ballard  
 Melissa Fletcher  
 Adrienne Shanfield  
 Jennifer Baum  
 Allison Driscoll  
 Matthew Olszewski  
 Laura Granett  
 Michael Wall  
 Elizabeth Welsh  
 Joanna Ayala  
 Andrea Feminella  
 Lorraine Ongaro  
 Heidi Kantor  
 Jennifer Alagna  
 Denise DiMeola

- AB. \*It is recommended by the Superintendent of Schools that the Board approve the following teachers for Writing Lab at the High School, 1 teacher for one hour per day on a rotational basis for 130 days at the hourly instructional rate \$55.00 retroactive to September 1, 2023 through June 30, 2024 account no. 11-140-100-101-000-070:

Lauren Staub  
 Dana Chincarini  
 Michael McDonald

- AC. \*It is recommended by the Superintendent of Schools that the Board approve the following teacher for the Testing Center at the High School, for 1.5 hours per day on a rotational basis for 144 days at the hourly instructional rate \$55.00 retroactive to September 1, 2023 through June 30, 2024 account no. 11-140-100-101-000-070:

Jason McLaughlin

- AD. \*It is recommended by the Superintendent of Schools that the Board approve the following teachers for Health and Physical Education Makeups at the High School, 1 teacher for one hour per day on a rotational basis for 72 days at the hourly instructional rate \$55.00 retroactive to September 1, 2023 through June 30, 2024 account no. 11-140-100-101-000-070:

Marissa Vogtman  
 Sean Field  
 Victoria Stec

- AE. \*It is recommended by the Superintendent of Schools that the Board approve the following teacher for ELL After School Support at the High School for 1.5 hours per session/2 sessions per week at the hourly instructional rate \$55.00 retroactive to September 12, 2023 through June 13, 2023 (account no. 20-274-100-100-000-098):

Diana Kaiser

- AF. \*It is recommended by the Superintendent of Schools that the Board approve the following salary guide changes retroactive to September 1, 2023 through June 30, 2024:

Marina Vitalin Step 4 BA+15  
 Paulina Pereira Step 2 BA+15

- AG. \*It is recommended by the Superintendent of Schools that the Board approve the following for SIOP Teacher ESL Parent University for 2 hours at the instructional hourly rate \$55.00, retroactive to October 5, 2023 (account no. 20-274-100-100-000-098):

Kayla Bianco  
 Kelly Rick  
 Kara Francese  
 Janine Young  
 Alexa Tringali  
 Linda Eosso  
 Bethany Duino  
 Brian Keough

- AH. \*It is recommended by the Superintendent of Schools that the Board approve the following teachers for ESL Teacher Parent University for 2 hours at the instructional hourly rate \$55.00, retroactive to October 5, 2023 (account no. 20-274-100-100-000-098):

Karen Berecsky  
 Amanda Gonzalez  
 Nidia DeOliveira  
 Diana Kaiser  
 Tamar Lopez  
 Maureen Jones  
 Nawon Park

- AI. \*It is recommended by the Superintendent of Schools that the Board approve the following staff for Home Instruction at the instructional rate of \$55.00/hr. for the 2023-2024 school year (account. reg. ed. 11-150-100-101-000-070):

	<b>High School</b>	
G	Rick, Kelly	General Education 9-12/Science K-12

- AJ. \*It is recommended by the Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Susan Tate	MTHS	School Psychologist	Step 11 MA+30 115% \$94,247+\$4,500 prorated (less 10 days from summer)	11-000-219-104-000-070	11/27/23-6/30/24	Resignation replacement
2.	Lauren Sumanski	District	Floater Nurse	Step 10B BA \$85,247 prorated	11-000-213-100-000-098	11/1/23-6/30/24	Transfer replacement
3.	Brielle Goldstein	MTHS	School Counselor	Step 2 MA \$53,122+\$3,600 prorated	11-000-218-104-000-070	11/28/23-4/17/24	Leave position

- AK. \*It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Christopher Muce	MTHS	Teacher of Special Education ICR/RC	Step 2 BA \$53,122	11-213-100-101-000-070	retroactive to 9/1/23-6/30/24	Resignation replacement
2.	Lindsey Reinhard	MTHS	Teacher of Music	Step 2 MA 53,122+\$3,600	11-140-100-101-000-070	retroactive to 9/1/23-6/30/24	Resignation replacement
3.	Dayle Reavey	MTHS/Oak Tree	Speech and Language Therapist	Step 10B MA+30 115% \$85,247+\$4,500	11-000-216-100-000-060 50%/11-000-216-100-000-070 50%	retroactive to 10/12/23-6/30/24	Change in locations, account numbers and start date
4.	Lindsey Reinhard	MTHS	Teacher of Music - Unified Elective	17% additional contract	11-140-100-101-000-070	retroactive to 9/1/23-6/30/24	New position
5.	Nicole Gross	MTHS	Teacher of AVID	17% additional contract	11-140-100-101-000-070	retroactive to 9/1/23-6/30/24	New position
6.	Melissa Fletcher	MTHS	Teacher of Special Education MD	17% additional contract	11-212-100-101-000-070	retroactive to 9/1/23-6/30/24	New position



7.	Anthony Carannante	MTHS	Teacher of Spanish	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-TBD	Resignation replacement
8.	Joanna Grossi	MTHS	Teacher of Spanish	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-TBD	Resignation replacement
9.	Linda LoBello	MTHS	Teacher of Spanish	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-TBD	Resignation replacement
10.	Willberg Rondon	MTHS	Teacher of Spanish	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-TBD	Resignation replacement
11.	Melissa Kasternakis	MTHS	Teacher of Spanish	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-TBD	Resignation replacement
12.	Marisa Guerra	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-1/30/24	Leave position
13.	Megan Price	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-1/30/24	Leave position
14.	Shane Bigelow	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-1/31/24	Leave position
15.	Amanda McCormack	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-1/31/24	Leave position
16.	Kimberly Rutolo	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-1/31/24	Leave position
17.	Robert Byrnes	MTHS	Teacher of ELA	17% additional contract (34% for this timeframe)	11-140-100-101-000-070	retroactive to 9/6/23-10/26/23	Leave position
18.	Shane Bigelow	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-10/27/23	Leave position
19.	Nicole Gross	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-10/26/23	Leave position
20.	Carolyn McGrory	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-10/27/23	Leave position
21.	Dana Chincarini	MTHS	Teacher of ELA	17% additional contract (34% for this timeframe)	11-140-100-101-000-070	retroactive to 9/7/23-10/27/23	Leave position
22.	Sharon DeMarco	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-6/30/24	New position
23.	Kevin Felice	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-TBD	Resignation replacement
24.	Jason McLaughlin	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-TBD	Resignation replacement
25.	Jena Rose	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-TBD	Resignation replacement

26.	Katerina Profaci	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-TBD	Resignation replacement
27.	Michael Wall	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-TBD	Resignation replacement
28.	Paul Spinelli	MTHS	Teacher of Science - Biology	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-11/30/23	Leave position
29.	James McIntire	MTHS	Teacher of Science - Biology	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-11/30/23	Leave position
30.	Christopher Himmelheber	MTHS	Teacher of Science - Biology	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-12/1/23	Leave position
31.	Valentina Lambiase	MTHS	Teacher of Science - Biology	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-12/1/23	Leave position
32.	Nicole Girgis	MTHS	Teacher of Science - Biology	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-12/1/23	Leave position
33.	Jeffrey Warner	MTHS	Teacher of Health and Physical Ed.	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-10/13/23	Resignation replacement
34.	Victoria Stec	MTHS	Teacher of Health and Physical Ed.	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-10/16/23	Resignation replacement
35.	Jocelyn Cadott	MTHS	Teacher of Health and Physical Ed.	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-10/16/23	Resignation replacement
36.	Stephanie DeAngelo	MTHS	Teacher of Health and Physical Ed.	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-10/13/23	Resignation replacement
37.	Nate Cogdill	MTHS	Teacher of Health and Physical Ed.	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-10/13/23	Resignation replacement
38.	Pamela Valvano	MTHS	Teacher of Family Consumer Science	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-6/30/24	New position
39.	Michael Meerson	MTHS	Teacher of World Languages	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-6/30/24	New position
40.	Deanna Dale	MTHS	Teacher of Business	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-6/30/24	New position
41.	Myra Dabkowski	MTHS	Title I Math - Freshman Intervention	17% additional contract	20-231-100-101-000-070	retroactive to 9/21/23-6/30/24	New position
42.	Michael McDonald	MTHS	Title I Math - Freshman Intervention	17% additional contract	20-231-100-101-000-070	retroactive to 9/21/23-6/30/24	New position
43.	Tracy Sherr	MTHS	Title I Math - Freshman Intervention	17% additional contract	20-231-100-101-000-070	retroactive to 9/21/23-6/30/24	New position
44.	Renata MacKenzie	MTHS	Title I ELA - Freshman Intervention	17% additional contract	20-231-100-101-000-070	retroactive to 9/21/23-6/30/24	New position

45.	Andrea Feminella	MTHS	Title I ELA - Freshman Intervention	17% additional contract	20-231-100-101-000-070	retroactive to 9/21/23-6/30/24	New position
46.	Lauren Staub	MTHS	Title I ELA - Freshman Intervention	17% additional contract	20-231-100-101-000-070	10/19/23-6/30/24	New position
47.	Christine Scaletti	MTHS	Teacher of Family Consumer Science	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-6/30/24	New position
48.	Max Nixon	MTHS	Teacher of Industrial Arts	17% additional contract	11-140-100-101-000-070	retroactive to 9/1/23-11/3/23	modification in dates
49.	Megan Cobb	MTHS	Teacher of Industrial Arts	17% additional contract	11-140-100-101-000-070	11/13/23-1/31/24	Leave position
50.	Kerry Curran	MTHS	Teacher of Industrial Arts	17% additional contract	11-140-100-101-000-070	11/14/23-1/30/24	Leave position
51.	Eugene Giaquinto	MTHS	Teacher of Industrial Arts	17% additional contract (34% for this timeframe)	11-140-100-101-000-070	11/14/23-1/30/24	Leave position
52.	Dana Beachum	MTHS	Teacher of Industrial Arts	17% additional contract (34% for this timeframe)	11-140-100-101-000-070	11/14/23-1/30/24	Leave position
53.	Boris Hladek	MTHS	Teacher of Industrial Arts	17% additional contract	11-140-100-101-000-070	11/13/23-1/31/24	Leave position
54.	Daniel Lombardi	MTHS	Teacher of Industrial Arts	17% additional contract (34% or this timeframe)	11-140-100-101-000-070	11/13/23-1/31/24	Leave position
55.	Dana Green Witter	MTHS	School Psychologist	20% additional contract	11-000-219-104-000-070	retroactive to 9/6/23-TBD	Resignation replacement
56.	Sybil Williams-Gray	MTHS	School Psychologist	20% additional contract	11-000-219-104-000-070	retroactive to 9/6/23-TBD	Resignation replacement
57.	Vanessa Kartsanis	MTHS	School Psychologist	20% additional contract	11-000-219-104-000-070	retroactive to 9/6/23-TBD	Resignation replacement
58.	Susan Abatemarco	MTHS	School Psychologist	20% additional contract	11-000-219-104-000-070	retroactive to 9/6/23-TBD	Resignation replacement
59.	Jeanne Hayman	MTHS	School Psychologist	20% additional contract	11-000-219-104-000-070	retroactive to 9/6/23-TBD	Resignation replacement
60.	Brittany Adelino	MTHS	School Psychologist	20% additional contract	11-000-219-104-000-070	retroactive to 9/6/23-TBD	Resignation replacement
61.	Brooke Messinger	MTHS	Title I Specialist	Non-instructional rate \$46.00 up to 30 hours	20-231-100-101-000-070	2023-2024 school year	New position
62.	Casey Buffolino	MTHS	Title I Specialist	Non-instructional rate \$46.00 up to 30 hours	20-231-100-101-000-070	2023-2024 school year	New position
63.	Lauren Mironov	MTHS	Title I Specialist	Non-instructional rate \$46.00 up to 60 hours	20-231-100-101-000-070	2023-2024 school year	New position
64.	Melissa Colontino	MTHS	Gymnastic Chaperone	Non-instructional rate \$46.00	11-402-100-100-000-070	2023 Fall Season	New position

65.	Stacy Fretta	MTHS	School Nurse - Key Club Trip	Instructional rate \$55.00 for 9.5 hours	11-000-213- 100-000-070	retroactive to 10/8/23	New position
66.	Jonah Nack	MTHS	Summer Band Camp: Music/Drill Support	\$1,100	11-401-100- 100-000-070	retroactive to 8/15/23- 8/31/23	New position

AL. \*It is recommended by the Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Michael Farone	District	School Security Officer	Step 11 NS \$34.67+\$1.00 for 4 hours	11-000- 266-100- 000-030	10/19/23- 6/30/24	Transfer replacement
2.	Ashraf Habib	Transportation	Bus Driver	Step 2 \$27.87 for 6 hours	11-000- 270-160- 000-096	10/19/23- 6/30/24	Replacement
3.	Nash Kamel	Transportation	Bus Driver	Step 2 \$27.87 for 6 hours	11-000- 270-160- 000-096	10/19/23- 6/30/24	Resignation replacement
4.	Doreen Patalano	Transportation	Special Education Para - Bus Aide	Step 1 Spec. Ed. \$15.69+\$2.25 for 5.75 hours	11-000- 270-107- 000-096	10/19/23- 6/30/24	Resignation replacement
5.	Jeffrey Byrnes	Facilities	Floater Custodian	Step E+2nd shift \$20.72+\$1.00 for 8 hours	11-000- 262-100- 000-097	10/19/23- 6/30/24	Resignation replacement
6.	Marcela Ponce	Transportation	Special Education Para - Bus Aide	Step 1 Spec. Ed. \$15.69+\$2.25 for 5.75 hours	11-000- 270-107- 000-096	10/19/23- 6/30/24	Resignation replacement

AM. \*It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Ryan McDonald	MTHS	Spec. Ed. Para Falcon Life	Step 6A Spec. ed. +toileting + ed. degree \$17.99+\$2.25+\$3.00+\$1.00 for 7 hours	11- 213- 100- 106- 000- 070	retroactive to 9/6/23- TBD	Tempo transfe
2.	Robert Lempfert	Facilities	Night Facilities Staff Supv.	\$117,771.51+20 years longevity +BLK + BLU prorated	11- 000- 261- 100- 000- 097	retroactive to 10/1/23- 6/30/24	Salary adjustr
3.	Dominick Tringali	Facilities	Day Facilities Staff Supv.	\$110,712.75+10 years longevity + BLK prorated	11- 000- 261- 100- 000- 097	retroactive to 10/1/23- 6/30/24	Salary adjustr

4.	Karen Walker	MTHS	Spec. Ed. Para RC	Step 6A Spec. ed. \$17.99+\$2.25 for 7 hours	11-213-100-106-000-070	retroactive to 9/1/23-6/30/24	Correct in step
5.	Susan Riccio	Transportation	Spec. Ed. Para Bus Aide	Step 1 Spec. ed. \$15.69+\$2.25 for 5.75 hours	11-000-270-107-000-096	retroactive to 9/1/23-6/30/24	Correct in step
6.	Suzanne Lohman	Transportation	Bus Driver	.5 additional midday hours for a total of 2 hrs mid-day	11-000-270-160-000-096	retroactive to 9/1/23-6/30/24	Midday adjustr
7.	David Olesky	Transportation	Lead Mechanic	\$3500 for UST A/B Operator License	11-000-270-160-000-096	10/19/23-6/30/24	Salary adjustr
8.	James Przybylowski	Transportation	Lead Mechanic	\$3500 for UST A/B Operator License	11-000-270-160-000-096	10/19/23-6/30/24	Salary adjustr
9.	Donald Seevers	MTHS	Night Head Custodian	Step 9 Premium 2nd shift + BS+ UST \$28.49+\$2.45+\$1.00+\$750+\$3500 for 8 hours	11-000-262-100-000-097	retroactive to 7/1/23-6/30/24	Step correct

AN. \*It is recommended by the Superintendent of Schools that the Board approve the following substitutes for the 2023-2024 school year (pending satisfactory completion of pre-employment requirements):

**Certificated**

Emma Suleski  
Andrealee Camelliti  
Rainer Rogers  
Andrew Levine  
Jessica Turcotte  
Niju Thomas  
David Clark  
Pratibha Singh  
Matthew Yuro  
Gregory Braun  
Graciella Berecsky  
Cheryl Schwab  
Deirdre Zeni  
Besarta Egriu  
Irving Kestenbaum  
Hope Petrucci  
Nancy Mills  
Annabelle Barnes  
Nicole DeGualorio  
Victoria Pasqualini  
Sara Turkowitz

[illegible]

Ruchi Mahajan  
Kalpana Mahabhashyam  
Stefani Scalisi  
Rebecca Konstantinidis

Substitute Teacher  
Substitute Teacher  
Substitute Teacher  
Substitute Teacher

**Non- Certified**

Isabel Loudin  
Joseph Capodanno  
Reesie Mayo  
Nancy Alston  
Tarvinder Dhingra  
Natalie Hays-Herrera  
Zoe Carmichael

Substitute Volunteer Coach  
Substitute Bus Driver  
Substitute Paraprofessional  
Substitute Paraprofessional  
Substitute Paraprofessional  
Substitute Paraprofessional  
Substitute Avid Tutor

Executive File Attachments

[RESUMES.pdf \(224 KB\)](#)

<b>Subject</b>	<b>E. PERSONNEL (9 MEMBER VOTE)</b>
Meeting	Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	12. SUPERINTENDENT'S REPORT/RECOMMENDATION
Access	Public
Type	Action
Recommended Action	It is recommended that the Board approve the attached personnel items AO through CR.

**In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's Personnel Action section of the Agenda.**

**BOARD ACTION** (Items AO through CR)

AO. It is recommended by the Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. Olga DiGrazia**, teacher of basic skills, at Oak Tree Schools, effective January 1, 2024.

AP. It is recommended by the Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. Lucy Mayne**, lead custodian at Oak Tree Schools, effective December 1, 2023.

AQ. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Jennifer Schwartz**, teacher of math at MTMS, effective November 22, 2023.

AR. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Juliane Lebron**, school counselor at MTMS, effective November 1, 2023.

AS. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Christine Eberhard**, teacher of physical education at Applegarth School, retroactive to October 4, 2023.

AT. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Anastasia Hanneken**, media specialist at Applegarth School, effective November 28, 2023.

AU. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Lauraine Wright**, teacher of special education at MTMS, effective November 29, 2023.

AV. It is recommended by the Superintendent of Schools that the Board accept the revision in the resignation date of **Ms. Alessandra DiGrigoli**, teacher of special education at MTMS, retroactive to September 1, 2023.

AW. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Joanna Torres**, paraprofessional at Brookside School, retroactive to August 18, 2023.

AX. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Linda Robinson**, paraprofessional at Mill Lake School, retroactive to August 28, 2023.

AY. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Melinda Ulrich**, paraprofessional at Applegarth School, retroactive to September 1, 2023.

AZ. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Radhika Srikanth**, paraprofessional at Applegarth School, retroactive to September 5, 2023.

BA. It is recommended by the Superintendent of Schools that the Board rescind the contract of Ms. Angela Conover as classroom paraprofessional for an additional 1.25 hours per day, retroactive to September 5, 2023. Ms. Conover will remain as a cafe/recess paraprofessional for 2.5 hours per day (account no. 11-190-100-106-000-040).

BB. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Kirti Vyas**, occupational therapist at Brookside School retroactive to September 1, 2023 through October 27, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Vyas may be entitled to.

BC. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Jody Heyl**, teacher of science at MTMS retroactive to September 1, 2023 through December 22, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Heyl may be entitled to.

BD. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Nancy Poland**, teacher of special education at Applegarth School retroactive to September 11, 2023 through October 10, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Poland may be entitled to.

BE. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Kristine Brown**, paraprofessional at Oak Tree School, retroactive to September 6, 2023 through September 15, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Brown may be entitled to.

BF. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Lisa DiGiacomo**, paraprofessional at Applegarth School, effective October 2, 2023 through October 27, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. DiGiacomo may be entitled to.

BG. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Mia McCabe**, paraprofessional at Barclay Brook School, retroactive to September 7, 2023 through September 15, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. McCabe may be entitled to.

BH. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Eileen Loscalzo**, paraprofessional at Barclay Brook School, retroactive to September 13, 2023 through September 21, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Loscalzo may be entitled to.

BI. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Nancy Agnew**, paraprofessional at Applegarth School, effective November 13, 2023 through December 4, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Agnew may be entitled to.

BJ. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Mr. Steve Hartman**, custodian at Barclay Brook School, effective October 25, 2023 through November 24, 2023. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Hartman may be entitled to.

BK. It is recommended by the Superintendent of Schools that the Board approve a revision in the medical leave of absence to **Ms. Deborah Force**, school nurse at MTMS effective September 25, 2023 through November 3, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the

Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Force may be entitled to.

BL. It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Alexa Tringali, teacher of grade 1 at Oak Tree School**, effective February 1, 2024 through June 30, 2024 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Tringali may be entitled to.

BM. It is recommended by the Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Nichole Francis, teacher of special education at MTMS**, effective December 18, 2023 through January 26, 2024 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Francis may be entitled to.

BN. It is recommended by the Superintendent of Schools that the Board approve a revision in the maternity leave of absence to **Ms. Jennifer Basmagy, teacher of social studies at MTMS**, effective November 3, 2023 through April 8, 2024 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Basmagy may be entitled to.

BO. It is recommended by the Superintendent of Schools that the Board approve an unpaid intermittent leave of absence under FMLA/NJFLA to **Ms. Melissa Bordieri, teacher of grade 2 at Oak Tree School**, retroactive to September 1, 2023 through June 30, 2024. Ms. Bordieri's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.

BP. It is recommended by the Superintendent of Schools that the Board approve an unpaid intermittent leave of absence under FMLA/NJFLA to **Ms. Amandalee Fretz, teacher of basic skills at Oak Tree School**, retroactive to September 1, 2023 through June 30, 2024. Ms. Fretz's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.

BQ. It is recommended by the Superintendent of Schools that the Board approve an unpaid intermittent leave of absence under FMLA/NJFLA to **Ms. Noel Battistelli, teacher of grade 1 at Barclay Brook School**, retroactive to September 1, 2023 through June 30, 2024. Ms. Battistelli's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.

BR. It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Mr. George Meyers, teacher of health and physical education at MTMS**, effective November 20, 2023 through February 11, 2024. Mr. Meyers' unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.

BS. It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence to **Ms. Kavita Taneja, teacher of special education at Barclay Brook School**, effective May 1, 2024 through May 3, 2024.

BT. It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence to **Ms. Hiral Shah, paraprofessional at Oak Tree School**, effective November 21, 2023 and November 22, 2023.

BU. It is recommended by the Superintendent of Schools that the Board approve the following staff as curriculum writers to write curriculum retroactive to July 1, 2023 through September 30, 2023 at the stipend of \$1534 (account no. 11-000-221-104-000-091):

Writer	COURSE
Lisa Costantino	MTMS Theater Arts

BV. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff to pack and unpack classrooms up to 5 hours for packing and/or up to 5 hours for unpacking each at the non-instructional hourly rate \$46.00, retroactive to July 1, 2023 through August 31, 2023:

**Woodland (Account no. 11-120-100-101-000-030)**  
Melissa Chamra

**Oak Tree (Account no. 11-120-100-101-000-060)**  
Olivia Volpe  
Jennifer Scarpa

**Applegarth (Account no. 11-120-100-101-000-050)**



Michelle Petito

**Brookside (Account no. 11-120-100-101-000-020)**

Jennifer Scarpa

BW. It is recommended by the Superintendent of Schools that the Board approve the following summer paraprofessional for 2023 office summer work at a rate of \$18.60/hr. for a combined total amount of hours not to exceed 120 hours:

**Oak Tree (account no. 11-000-240-105-000-060)**

Shari Sisken

**Applegarth (account no. 11-000-240-105-000-050)**

Katherine Ureta

**Brookside (account no. 11-000-240-105-000-020)**

Cheryl Thomas

Cherilyn Deutchman

Audra Perschilli

BX. It is recommended by the Superintendent of Schools that the Board approve the following staff for AM/PM Bus Coverage at the non-instructional hourly rate of \$46.00; hourly step on guide, 1 hour daily as needed, retroactive to September 1, 2023 through June 30, 2024:

**Mill Lake (account # 11-120-100-101-000-040, 11-190-100-106-000-040)**

Taylor Bell

Amanda Lair

Sheila D'Alessandro - hourly step on guide

BY. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff for the School Goals Committee for the 2023-2024 school year at a stipend of \$292:

Mill Lake (account no. 11-120-100-101-000-040)

Melissa Lane

MTMS (account no. 11-130-100-101-000-080)

Erin Berry

Laura Horoszewski

Sarah Levine

Danielle Sammut

Alex VanDriesen

Lee Vodofsky

BZ. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff as a Buddy Teacher for 5 hours each at a stipend of \$250.00 each for the 2023-2024 school year (Grant Funded):

**Account no. 20-270-200-100-000-098**

Nanci Dempsey (BES)

Kathleen Wood (MS)

CA. It is recommended by the Superintendent of Schools that the Board approve the following staff as a Mentor for the 2023-2024 school year:

Marissa Shapiro (ECE)

CB. It is recommended by the Superintendent of Schools that the Board approve the following staff as a PD Trainer for the 2023-2024 school year:

Margaret Delmonaco (BBS)

CC. It is recommended by the Superintendent of Schools that the Board approve the following chaperones at MTMS for the 6th grade dance effective October 27, 2023 for two hours:

Non-instructional rate \$46.00 (account no. 11-130-100-101-000-080)

Maile Allen

Amanda Baslestrieri

Christine DiBiase

Brittany Dove

Holly Jarusiewicz

Amy Kuhn

Sarah Levine

Heidi Lubrani

Nicole Pontarollo

Michael Russo  
 Jennifer N. Schwartz  
 Robert Torino  
 Maura Towne

School Nurse (account no. 11-000-213-100-000-080)  
 Instructional rate \$55.00 for 3 hours

Cristina Demone

CD. It is recommended by the Superintendent of Schools that the Board approve the following staff for the drama positions at MTMS for the 2023-2024 school year (account no. 11-401-100-100-000-080):

Name	Position	Compensation
Lisa Costantino	6th Grade Drama Director	\$3064
Nina Schmetterer	6th Grade Music Director	\$1734
Frances Schwartz	6th Grade Choreographer	\$1734
Heidi Lubrani	6th Grade Stage Manager	\$1734
Brittany Dove	6th Grade Asst. Music Director/Accompanist	\$1734
Robert Howatt	6th Grade Backstage Assistant	\$612
Lisa Costantino	7th & 8th Grade Drama Director	\$3064
Nina Schmetterer	7th & 8th Grade Music Director	\$1734

CE. It is recommended by the Superintendent of Schools that the Board approve the following clubs and substitutes at MTMS for the 2023-2024 school year at the instructional rate \$55.00 hr. (account no. 11-401-100-100-000-080):

Position	Name
Academic Club	Ashley Anzivino
Academic Club	Mary Babin
Alliance Club	Nikki Ortt
Anime Club	Nicole Gomes
Board Games Club	Amanda Crocilla
Bonus Band Club	David Rattner
Brain Games on Paper	Rachel Zettell
Chess Club	Frank Bonich
Cornhole Club	James Barton
Craft Masters Club	Elizabeth Lechocinski
Crafty Decorators Club	Christine Viszoki
Dance Club	Frances Schwartz
E Sports Club	Adam Pereira
E Sports Club	Robert Torino
Falcon Broadcasting Club	Heidi Lubrani
Fashion Design Club	Jeanmarie Swiontkowski
Film Club	Ben Mulvey
French and Francophone Club	Rebecca Assassi
Green Club	Nicole Girgis
History Bee	Sarah Ponsini
Industrial Arts Club	Kerry Curran
Magazine Layout Club	Heidi Lubrani
Makerspace Club	Sarah Hillman

Model UN	William James
Nail Art Club	Jessica Snyder
Percussion Club	Jonah Nack
Ping Pong and Tennis Club	Misty Drake
Programming Club	Donna Montgomery
Puzzle Pals	Justine Crecca
Safe Babysitting Club - 6th Grade	Cristina Demone
Safe Babysitting Club - 7th Grade	Alicia Realmuto
Spelling Bee - 6th Grade	Gina Slansky
Spelling Bee - 7th & 8th Grade	Maura Towne
Spirit Club	Giovanna Marchini
Substitute	Alison North
Substitute	Courtney Kuey
Substitute	Casey Scassera
Substitute	Allyson Lewis
Substitute	Kristen Hummel
Substitute	Cristina Demone
Substitute	Alicia Realmuto

CF. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at MTMS as Detention Monitors for the 2023-2024 school year at the non-instructional rate of \$46.00 (account no. 11-130-100-101-000-080):

Jessica Snyder

CG. It is recommended by the Superintendent of Schools that the Board reapprove the following personnel as Student Council Advisors for the 2023-2024 school year at a stipend of \$1362:

**Brookside (account no. 11-120-100-101-000-020)**

Stephanie Spielholz 50%

Beth Nagle 50%

CH. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff for after school supervision at MTMS at the non-instructional rate \$46.00 for 2 hours per day as needed (account no. 11-130-100-101-000-080):

Adam Pereira

CI. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff for after school supervision substitute at MTMS at the non-instructional rate \$46.00 for 2 hours/day as needed (account no. 11-130-100-101-000-080):

Kristen Hummel  
Nicole Pontarollo  
Casey Scassera  
Christy Vizoki

CJ. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff for Advanced Art Enrichment retroactive to October 1, 2023 through May 31, 2024 \$77.56 per session (account no. 11-120-100-101-000-030/050):

**Woodland**

Jennifer Hyer

**Applegarth**

Radhika Patel  
Olivia Volpe

CK. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff for Advanced Enrichment effective January 2, 2024 through March 15, 2024 at MTMS at the instructional hourly rate \$55.00 for 1 hour per day/twice per week (20-490-100-101-000-098):

Kayla Bianco  
Courtney Kuey  
Alyssa Schnorrbusch  
Jessica Siculietano

CL. It is recommended by the Superintendent of Schools that the Board approve the following salary guide changes retroactive to September 1, 2023 through June 30, 2024:

Kylie Porzl Step 3 MA  
Stephanie Spielholz Step 8A MA  
Gina Vingara Step 8 Doctorate  
Kathryn Luberecki Step 9A BA+15  
Michael Cordero MA  
Danielle Sammut Step 8A MA  
Lisa Costantino Step 10A BA+15  
Amanda Gonzalez Step 1 MA

CM. It is recommended by the Superintendent of Schools that the Board approve the following staff for Home Instruction at the instructional rate of \$55.00/hr. for the 2023-2024 school year (account. reg. ed. 11-150-100-101-000-080):

	<b>Middle School</b>	
G	Kuhn, Amy	General Education K-8/Science 6-8/Math 6-8

CN. It is recommended by the Superintendent of Schools that the Board approve a change in start date of Ms. Vicki Fernandes, Assistant Principal for Brookside and Applegarth Schools at a salary of \$99,581.43 plus \$4,350 for Masters +30 prorated, retroactive to October 16, 2023 through June 30, 2024 (account no. 11-000-240-103-000-020 80%/11-000-240-103-000-050 20%).

CO. It is recommended by the Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Kelly Rutledge	Mill Lake	Teacher of Grade 2	Step 3 MA \$53,372+\$3,600	11-120-100-101-000-040	retroactive to 9/1/23-6/30/24	Transfer replacement
2.	Debora Soriano	MTMS	LDTC	Step 10B MA+30 115% \$85,247+\$4,500 prorated (less 10 days from summer)	11-000-219-104-000-080	11/27/23-6/30/24	Resignation replacement
3.	Christina Ratajczak	Oak Tree	LDTC	Step 8A MA+30 115% \$65,447+\$4,500 prorated (less 10 days from summer)	11-000-219-104-000-060	11/20/23-6/30/24	Retirement replacement
4.	Shana Mecchi	Applegarth	Teacher of Special Education ICR/RC	Step 5 MA \$55,172+\$3,600 prorated	11-213-100-101-000-050	retroactive to 9/6/23-6/30/24	Resignation replacement
5.	Elizabeth Keogh	Mill Lake	Teacher of Special Education ICR/RC	Step 1 BA \$52,872 prorated	11-213-100-101-000-040	retroactive to 10/2/23-12/12/23	Leave position
6.	Riley Nolan	MTMS	Teacher of Social Studies	Step 1 BA \$52,872 prorated	11-130-100-101-000-080	11/1/23-4/9/24	Leave position
7.	Andrea Palermo	MTMS	Teacher of Math	Step 7 BA \$60,447 prorated	11-130-100-101-000-080	12/19/23-6/30/24	Resignation replacement

CP. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account no.	Effective date	Reason

1.	Jordan Delicato	Brookside/Barclay Brook	Teacher of Special Education ICR/RC	Step 4 MA \$53,772+\$3,600	11-213-100-101-000-010 50%/11-213-100-101-000-020 50%	retroactive to 9/1/23-6/30/24	Transfer
2.	Ariel MacIntyre	Brookside	LDTC	Step 8 MA 115% \$62,947+\$3,600 prorated less 10 days in the summer	11-000-219-104-000-020	retroactive to 9/1/23-6/30/24	Change in start date, location and account number
3.	Priscilla Rathgeb	MTMS	Teacher of Math	Step 7 BA+15 \$60,447+\$1,800	11-130-100-101-000-080	retroactive to 9/1/23-6/30/24	Change in start date
4.	Lara Goetz	MTMS	Teacher of Special Education	Step 10B BA \$85,247 prorated	11-213-100-101-000-080	retroactive to 10/16/23-6/30/24	Change in start date
5.	Samantha Adams	Brookside	Literacy Interventionist	Step 9A BA+15 \$71,347+\$1,800 prorated	11-120-100-101-000-020	retroactive to 10/16/23-6/30/24	Change in start date
6.	Dana Verderami	Woodland	Teacher of Grade 5	Step 6 BA \$57,947 prorated	11-120-100-101-000-030	retroactive 10/10/24-2/22/24	Change in start date
7.	Michael Russo	MTMS	Teacher of Special Education	Step 7 MA \$60,447+\$3,600 prorated	11-213-100-101-000-080	12/20/23-1/30/24	Leave extension
8.	Sarah Hillman	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/23-10/31/23	Leave position
9.	Laura Horoszewski	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/23-10/31/23	Leave position
10.	Erin Berry	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/23-10/31/23	Leave position
11.	Ashley DiGiovannangelo	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/23-10/31/23	Leave position
12.	Alyssa Sliwoski	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 9/1/23-10/13/23	Resignation replacement
13.	Elizabeth Kopko	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 9/1/23-10/13/23	Resignation replacement
14.	Courtney Kuey	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 9/1/23-10/13/23	Resignation replacement
15.	Ashlee Kovacs	MTMS	Teacher of Special Education	17% additional contract (34% for this time period)	11-213-100-101-000-080	retroactive to 9/1/23-10/13/23	Resignation replacement
16.	Danielle Sammut	MTMS	Teacher of ELA	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/23-6/30/24	additional section
17.	Laura Sidler	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 9/1/23-6/30/24	Transfer replacement

18.	Kerri Kircher	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 9/1/23-6/30/24	Transfer replacement
19.	Ashlee Kovacs	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 9/1/23-6/30/24	Transfer replacement
20.	Anu Shyamsundar	MTMS	Teacher of Science	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/23-12/22/23	Leave position
21.	Matthew Eckert	MTMS	Teacher of Science	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/23-12/22/23	Leave position
22.	Kimberly Lawson	MTMS	Teacher of Science	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/23-12/22/23	Leave position
23.	Brooke Metzger	MTMS	Teacher of Science	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/23-12/22/23	Leave position
24.	Kerri Kirchner	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 9/18/23-TBD	additional section
25.	Tamar Lopez	Barclay Brook	Teacher of ESL	17% additional contract	11-240-100-101-000-010	retroactive to 9/18/23-6/30/24	new position
26.	Jessica Snyder	MTMS	LUTC	20% additional contract	11-000-219-104-000-080	retroactive to 9/26/23-TBD	Resignation replacement
27.	Justine Crecca	MTMS	LUTC	20% additional contract	11-000-219-104-000-080	retroactive to 9/26/23-TBD	Resignation replacement
28.	Rachel Zettell	MTMS	LUTC	20% additional contract	11-000-219-104-000-080	retroactive to 9/26/23-TBD	Resignation replacement
29.	Frances Schwartz	MTMS	LUTC	20% additional contract	11-000-219-104-000-080	retroactive to 9/26/23-TBD	Resignation replacement
30.	Jennifer Shamah	MTMS	After School Basic Skills Teacher	\$116.34/session	11-230-100-101-000-080	retroactive to 9/1/23-6/30/24	Yearly position
31.	Nicole Girgis	MTMS	After School Basic Skills Substitute	\$116.34/session	11-230-100-101-000-080	retroactive to 9/1/23-6/30/24	Yearly position
32.	Amanda Wojnar	Woodland	District Unified Liaison	Instructional hourly rate \$55.00	11-120-100-101-000-030	retroactive to 9/1/23-6/30/24	New position
33.	Edward Kendall	Oak Tree	Unified Liaison	Instructional hourly rate \$55.00	11-120-100-101-000-060	retroactive to 9/1/23-6/30/24	New position
34.	Lauren Surick	Applegarth	Unified Liaison	Instructional hourly rate \$55.00	11-120-100-101-000-050	retroactive to 9/1/23-6/30/24	Resignation replacement
35.	Melissa Chamra	Woodland	Accelerated Math	Non-instructional rate \$46.00 for 5 hours	11-120-100-101-000-030	Dates to be determined	New position
36.	Meryn Borquist	Mill Lake	Clearing Closet Space	Non-instructional rate \$46.00 for 4 hours	11-120-100-101-000-040	retroactive to 8/22/23	New position

37.	Kris Cauda	Mill Lake	Nurse Title I Summer Boot camp	Instructional rate \$55.00 2.5 hours/day	20-231-100-101-000-040	retroactive to 8/22/23, 8/23/23, 8/25/23, 8/31/23	New position
38.	Samantha Avallone	Mill Lake	Nurse Title I Summer Boot camp	Instructional rate \$55.00 2.5 hours/day	20-231-100-101-000-040	retroactive to 8/28/23, 8/29/23, 8/30/23	New position
39.	Dana Cansian	Woodland	Title I Specialist	Non-instructional rate \$46.00 for up to 40 hours	20-231-100-101-000-030	2023-2024 school year	New position
40.	Maureen Drabyk	Mill Lake	Title I Specialist	Non-instructional rate \$46.00 for up to 50 hours	20-231-100-101-000-040	2023-2024 school year	New position
41.	Angelica Gitter	Brookside	Title I Specialist	Non-instructional rate \$46.00 for up to 30 hours	20-231-100-101-000-020	2023-2024 school year	New position
42.	Christine DiBiase	MTMS	Student Dance Assistance	Non-instructional rate \$46.00 not to exceed 30 hours	11-401-100-100-000-080	retroactive to 9/1/23-6/30/24	New position
43.	Jodi Forrest	Brookside	Late Bus Coverage	Non-instructional rate \$46.00 for 1 hour	11-120-100-101-000-020	retroactive to 9/1/23-6/30/24	New position
44.	Christine Viszoki	MTMS	Back to School Night Student Supervision	Non-instructional rate \$46.00 for 2 hours/night	11-130-100-101-000-080	retroactive to 9/12/23, 9/18/23, 9/26/23	New position
45.	Scott Zimms	MTMS	Back to School Night Student Supervision	Non-instructional rate \$46.00 for 2 hours/night	11-130-100-101-000-080	retroactive to 9/12/23, 9/18/23, 9/26/23	New position
46.	Amanda Balestrieri	MTMS	Back to School Night Student Supervision	Non-instructional rate \$46.00 for 2 hours/night	11-130-100-101-000-080	retroactive to 9/12/23, 9/18/23, 9/26/23	New position
47.	Maura Towne	MTMS	Back to School Night Student Supervision	Non-instructional rate \$46.00 for 2 hours/night	11-130-100-101-000-080	retroactive to 9/12/23, 9/18/23, 9/26/23	New position
48.	Lee Vodofsky	MTMS	Head Wrestling Coach	Step 1 \$3363	11-402-100-100-000-080	Winter	Yearly position
49.	Kathryn Echevarria	MTMS	After School Girls' Locker Room Supervision	Non-instructional rate \$46.00 for .5 hrs/day as needed	11-130-100-101-000-080	retroactive to 9/1/23-6/30/24	Yearly position
50.	Misty Drake	MTMS	After School Girls' Locker Room Supervision Substitute	Non-instructional rate \$46.00 for .5 hrs/day as needed	11-130-100-101-000-080	retroactive to 9/1/23-6/30/24	Yearly position
51.	Katy Elias	MTMS	After School Girls' Locker Room Supervision Substitute	Non-instructional rate \$46.00 for .5 hrs/day as needed	11-130-100-101-000-080	retroactive to 9/1/23-6/30/24	Yearly position

52.	Bryan Hinczynski	MTMS	Volunteer Boys' Basketball Coach			2023-2-2024 school year	Volunteer
53.	Laura Colletti	MTMS	After School Bathroom Coverage	Non-instructional rate \$46.00 for 1.5 hours/day	11-130-100-101-000-080	retroactive to 9/1/23-6/30/24	New position
54.	Lauren Imparato	MTMS	After School Bathroom Coverage	Non-instructional rate \$46.00 for 1.5 hours/day	11-130-100-101-000-080	retroactive to 9/1/23-6/30/24	New position
55.	Nicole DiLorenzo	MTMS	After School Bathroom Coverage	Non-instructional rate \$46.00 for 1.5 hours/day	11-130-100-101-000-080	retroactive to 9/1/23-6/30/24	New position
56.	Brittany Dove	MTMS	After School Bathroom Coverage	Non-instructional rate \$46.00 for 1.5 hours/day	11-130-100-101-000-080	retroactive to 9/1/23-6/30/24	New position
57.	Nicole Judy	MTMS	Team Leader - Destination	50% \$1624	11-130-100-101-000-080	11/3/23-4/12/24	Leave position
58.	Katherine Sheppard	MTMS	Team Leader - Vista	\$1624	11-130-100-101-000-080	11/13/23-3/8/24	Leave position
59.	Christopher Sidler	MTMS	Team Leader - Vision	\$1624	11-130-100-101-000-080	retroactive to 9/1/23-12/22/23	Leave position
60.	Ania Shanholtzer	Applegarth	SEL Committee Team	\$750.00 prorated	11-140-100-101-000-050	retroactive to 10/4/23-6/30/24	Resignation replacement
61.	Michael Russo	MTMS	Winter Chorus Concert Chaperone	Non-instructional rate \$46.00 for 3 hours	11-130-100-101-000-080	12/11/23	Chaperone
62.	Robert Howatt	MTMS	Winter Chorus Concert Chaperone	Non-instructional rate \$46.00 for 3 hours	11-130-100-101-000-080	12/11/23	Chaperone

CQ. It is recommended by the Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Premila Elamvazhuthi	Falcon Care	Group Leader	\$16.00 for 2.5 hours	65-990-320-100-000-098	10/19/23-6/30/24	Resignation replacement
2.	Katherine Lara	Oak Tree	Para Office	Step 1 Reg. Ed. \$15.69 for 3.75 hours	11-000-262-107-000-060	10/19/23-6/30/24	Resignation replacement
3.	Krystin Ryfkogel	MTMS	10 month Secretary	Step 1 \$48,070 prorated 103.57% 7.25 hours	11-000-240-105-000-080	10/19/23-6/30/24	Transfer replacement
4.	Annette Orlando	Applegarth	Para cafe/classroom	Step 1 Reg. Ed. \$15.69 for 3.75 hours	11-000-262-107-000-050 67%/190-100-106-000-050 33%	10/19/23-6/30/24	Resignation replacement
5.	Linda Longo	Oak Tree	Para cafe	Step 1 Reg. Ed. \$15.69 for 2.5 hours	11-000-262-107-000-060	10/23/23-6/30/24	Resignation replacement
6.	Jessica Bamrick	Oak Tree	Spec. Ed. Para ICS/RC	Step 1 Spec. Ed. \$15.69+\$2.25 for 5.75 hours	11-213-100-106-000-060	10/19/23-6/30/24	Transfer replacement
7.	Anitha Arokianathan	Falcon Care	Group Leader	\$16.00 for 5.5 hours	65-990-320-100-000-098	10/19/23-6/30/24	Resignation replacement



8.	Micheal DiTullio	Brookside	Custodian	Step E+2nd shift \$20.72+\$1.00 for 8 hours	11-000-262-100-000-020	10/19/23-6/30/24	Resignation replacement
9.	Rebecca Elo	Applegarth	Para Spec. ed./cafe	Step 1 Spec. Ed. \$15.69+\$2.25 for 1.5 hours Step 1 Reg. Ed. \$15.69 for 2.25 hours for a total of 3.75 hours	11-000-262-107-000-050 60%/11-213-100-106-000-050 40%	10/19/23-6/30/24	Resignation replacement
10.	Lisa Manning	Mill Lake	Para cafe/classroom	Step 1 Reg. Ed. \$15.69 for 3.75 hours	11-190-100-106-000-040 67%/11-000-262-107-000-040 33%	10/23/23-6/30/24	Transfer replacement

CR. It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Michelle Ferguson	Oak Tree	12 month Principal's Secretary	Step 3 \$58,484+\$1,337 principal's secretary stipend prorated 103.57% 7.25 hours	11-000-240-105-000-060	retroactive to 9/21/23-10/27/23	Leave position
2.	Dana Santangelo	Oak Tree	10 month Secretary	Step 1 \$48,070 prorated 103.57% 7.25 hours	11-000-240-105-000-060	retroactive to 9/21/23-10/27/23	Leave position
3.	Luis Catrola	Oak Tree	Lead Custodian - 2nd shift	Step 6+2nd shift + Lead + BS \$26.01+\$1.00+\$1.50+\$750	11-000-262-100-000-060	retroactive to 10/1/23-6/30/24	Retirem replace
4.	Dina DiMatteo-Avitto	MTMS	Spec. Ed. Para RC 1:1	Step 8 Spec. ed. \$20.73+\$2.25 + 10 years longevity for 6.75 hours	11-213-100-106-000-080	retroactive to 9/1/23-6/30/24	Transfer
5.	Kathleen Domilici	Barclay Brook	Para Kindergarten ECE Lunch Coverage/Classroom	Step 6A Reg. ed. \$17.99 for 4.25 hours	11-190-100-106-000-010 60%/11-000-262-107-000-010 40%	retroactive to 9/1/23-6/30/24	Increase hours
6.	Thomas Taylor	MTMS	Spec. Ed. Para Autistic	Step 8 Spec. ed.+toileting \$20.73+\$2.25+\$3.00+10 yrs longevity + \$100 PD for 7 hrs	11-214-100-106-000-080	retroactive to 9/6/23-TBD	Temporary transfer
7.	Eileen Loscalzo	Barclay Brook	Spec. Ed. Para Autistic	Step 6 Spec. ed. \$17.19+\$2.25 for 1.25 hours Step 6 Reg. ed. \$17.19 for 3.5 hours for a total of 4.75 hours	11-190-100-106-000-010 75%/11-214-100-106-000-010 25%	retroactive to 9/1/23-6/30/24	Adjustment in hours

8.	Michelle Dea	Mill Lake	Para cafe/kindergarten	Step 3 Reg. ed. \$15.91 for 4.25 hours	11-190-100-106-000-040 60%/11-000-262-107-000-040 40%	retroactive to 9/1/23-6/30/24	Resigna replace
9.	Ilene Davidson	Oak Tree	Para cafe	Step 1 Reg. ed.+ed. degree \$15.69+\$1.00 for 2.5 hours	11-000-262-107-000-060	retroactive to 9/1/23-6/30/24	Educative degree
11.	Andrew Biroc	MTMS	Spec. Ed. Para MD	\$100 PD credit	11-212-100-106-000-080	retroactive to 9/1/23-6/30/24	PD credit
12.	Nicholas Dow	MTMS	Custodian	\$750.00 for boiler license	11-000-262-100-000-080	retroactive to 11/15/22-6/30/23	Salary adjustment
13.	Nicholas Dow	MTMS	Custodian	\$750.00 for boiler license	11-000-262-100-000-080	retroactive to 7/1/23-6/30/24	Salary adjustment
14.	Debra Parente	Brookside	Spec. Ed Para RC/ICR	Step 8 Spec. Ed. \$20.73+\$2.25+15 years longevity+\$100 PD for 6.75 hours	11-213-100-106-000-020	11/1/23-6/30/24	Resigna replace
15.	Cathy McLaughlin	Brookside	Lead Custodian	Step 10 + 2nd shift+Lead+BS \$29.32+\$1.00+\$1.50+\$750+10 years longevity for 8 hours	11-000-262-100-000-020	retroactive to 8/17/23-6/30/24	Resigna replace
16.	Paulette Vollaro	Woodland	1:1 Para	Hourly step on guide	11-213-100-106-000-030	retroactive to 9/21/23-6/30/24	New position
17.	Charlotte McCartin	Brookside	Spec. Ed. Para for Zero Period	Hourly step on guide for 1 hour/day	11-213-100-106-000-020	retroactive to 10/16/23-6/30/24 or end of zero period	New position
18.	Andrew Biroc	MTMS	Spec. Ed. Para for After School Activities	Hourly step on guide	11-212-100-106-000-080	2023-2024 school year	New position
19.	Judite Borges	MTMS	Spec. Ed. Para for After School Activities	Hourly step on guide	11-212-100-106-000-080	2023-2024 school year	New position
20.	Dina DiMatteo-Avitto	MTMS	Spec. Ed. Para for After School Activities	Hourly step on guide	11-213-100-106-000-080	2023-2024 school year	New position
21.	Tami Goldstein	MTMS	Spec. Ed. Para for After School Activities	Hourly step on guide	11-213-100-106-000-080	2023-2024 school year	New position

22.	Evelyn Miccoli	MTMS	Spec. Ed. Para for After School Activities	Hourly step on guide	11-213-100-106-000-080	2023-2024 school year	New position
23.	Charm Occil	MTMS	Spec. Ed. Para for After School Activities	Hourly step on guide	11-213-100-106-000-080	2023-2024 school year	New position

## Executive File Attachments

[RESUMES.pdf \(1,434 KB\)](#)[Resume.pdf \(76 KB\)](#)**Subject****F. BOARD ACTION (10 MEMBER VOTE)**

Meeting

Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Action

Recommended  
Action

It is recommended that the Board approve the attached board action items A through W.

**In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's Board Action section of the Agenda.**

**BOARD ACTION (Items A through W)****A. \*Residency Contract**

In accordance with Policy #5111 regarding residency contracts, it is recommended by the Superintendent of Schools that the Board approve the enrollment of the children noted on the attached Residency Contract whose family is under contract for future residency in Monroe Township.

B. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.

C. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.

D. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of Student Teachers for the 2023-2024 school year.

E. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of September 2023.

F. \*It is recommended by the Superintendent of Schools that the Board approve the following Policies and Regulations for a first reading:

P 2270	Religion in the Schools (Revised)
P 3161	Examination for Cause (Revised)
P 3212	Attendance (M) (Revised)
R 3212	Attendance (M) (Revised)
P 3324	Right of Privacy (Revised)

P 4161	Examination for Cause (Revised)
P 4212	Attendance (M) (Revised)
R 4212	Attendance (M) (Revised)
P 4324	Right of Privacy (Revised)
P 5116	Education of Homeless Children & Youths (Revised)
R 5116	Education of Homeless Children & Youths (Revised)
P 5460	High School Graduation
P 8500	Food Services (M) Revised

- G. \*It is recommended by the Superintendent of Schools that the Board approve the following Regulation for a second and final reading:

R 2624	Grading System
--------	----------------

- H. \*It is recommended by the Superintendent of Schools that the Board approve the abolishment of the following Policy and Regulation:

P 5460.02	Bridge Year Pilot Program (M)
R 5460.02	Bridge Year Pilot Program (M)
P 8540	School Nutrition Programs (M)
P 8550	Meal Charges/Outstanding Food Service Bill (M)

- I. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between The Adventure Guild, LLC and the Monroe Township High School to provide qualified staff, as necessary, to perform services on the Client's Challenge course and/or climbing tower or wall for one day workshop, date to be determined, for a total cost of \$1,090.00. Contract for Challenge Course Services will be based on limited indoor climbing wall and climbing elements only.
- J. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between Good Grief and the Monroe Township Public Schools to provide (6) six professional development workshops covering grief, loss, and adversity, responding with empathy and building resilience on October 24, 2023, December 6, 2023, January 10, 2024, February 14, 2024, March 6, 2024 and April 15, 2024 for a total cost of \$6000.00. (Grant Funded)
- K. \*It is recommended by the Superintendent of Schools that the Board approve previously submitted agreement between the Monroe Township Board of Education and Michael A. Pattanite, Jr., Esquire to provide two professional development session on Student Discipline and Special Education at \$1250 each for a total cost of \$2500 on October 23, 2023. (Grant Funded)
- L. \*It is recommended by the Superintendent of Schools that the Board approve The ARC of New Jersey. presenter Jennifer Harrison, to provide a SEPAG parent presentation on November 16, 2023 at 6:00 pm at the Monroe Township High School. There is no cost for this presentation.
- M. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between Dr. Julia L. Baumanis and the Monroe Township School District to provide Masterclass for MTHS Symphonic Band on March 1, 2024 for a cost of \$500.00.
- N. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between the Monroe Township School District and Mad Science of West New Jersey to provide two events for the Falcon's Nest Preschool on March 19, 2024 for a total cost of \$625.00.
- O. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between the Monroe Township School District and Jenkinson's Aquarium to provide a program on Penguin Pointers for the Falcon's Nest Preschool morning and afternoon sessions on November 20, 2023 for a total cost of \$575.00.
- P. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between the Monroe Township School District and Full Effect Productions to provide a program on Fun with Magic for the

Falcon's Nest Preschool morning and afternoon sessions on December 13, 2023 for a total cost of \$450.00.

- Q. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between the Monroe Township School District and Fun Bus to provide Fitness Fun for the Falcon's Nest Preschool morning and afternoon sessions on November 27, 2023 for a total cost of \$400.00.
- R. \*It is recommended by the Superintendent of Schools that the Board approve the previously submitted curriculum for the 2023-2024 school year:
- AP Research
  - Honors Italian II
  - Honors Language Arts III
  - Spanish II
  - Working with Children II
  - Working with Children III
  - AP Government and Politics
  - EntreX Lab
  - US History II
  - US History II Honors
- S. \*It is recommended by the Superintendent of Schools that the Board approve the following job description:
- Teacher/Board Certified Behavior Analyst (BCBA) with Registered Behavior Technician (RBT)  
Truancy (Attendance) Officer
- T. \*It is recommended by the Superintendent of Schools that the Board approve the Title I School Parent Involvement Policy for the Monroe Township High School for the 2023-2024 school year.
- U. \*It is recommended by the Superintendent of Schools that the Board approve a modification to the agreement between Monroe Township District and American Institutes for Research. The purpose of this agreement is to provide professional learning aimed at building capacity to monitor and support school-based Child Study Teams use of evidence-based intensive intervention and teaming processes and building school level capacity to support Child Study Team's implementation of evidence-based intensive intervention practices and effective teaming at each grade span at a cost of Year 1: \$94,000.00 (2022-2023 school year) and Year 2: \$138,350.00 (2023-2024 school year) for a grand total of \$232,350.00.
- V. \*It is recommended by the Superintendent of Schools that the Board approve National Constitution Center to provide a field trip on March 21, 2024. (Grant Funded)
- W. \*It is recommended by the Superintendent of Schools that the Board approve the rate of pay for the following substitute positions effective January 1, 2024:
- Substitute Secretary \$15.13/hour
  - Substitute Paraprofessional \$15.13/hour
  - Substitute Avid Tutor \$15.13/hour

#### File Attachments

[Title I School Parent Involvement Policy.pdf \(677 KB\)](#)  
[Student Teacher.pdf \(31 KB\)](#)  
[Policies and regulations for a first reading.pdf \(2,721 KB\)](#)  
[Regulation for second and final reading.pdf \(273 KB\)](#)  
[Professional Development.pdf \(303 KB\)](#)

#### Executive File Attachments

[TEACHER-BCBA w RBT.pdf \(91 KB\)](#)  
[Adventure Guild, LLC.pdf \(380 KB\)](#)  
[Baumanis Invoice MTHS Band .pdf \(59 KB\)](#)  
[AP Research.pdf \(58,132 KB\)](#)  
[Honors Italian II.pdf \(66,650 KB\)](#)  
[Honors Language Arts III.pdf \(34,817 KB\)](#)  
[Spanish II.pdf \(24,762 KB\)](#)  
[Working With Children II.pdf \(57,224 KB\)](#)  
[Working with Children III.pdf \(35,452 KB\)](#)  
[Residency1.pdf \(112 KB\)](#)  
[Residency2.pdf \(896 KB\)](#)

[Mad Science of West NJ.pdf \(40 KB\)](#)  
[Jenkinson's Aquarium.pdf \(184 KB\)](#)  
[Fun Bus.pdf \(183 KB\)](#)  
[Full Effect Productions.pdf \(186 KB\)](#)  
[Student Discipline and Special Education.pdf \(174 KB\)](#)  
[TEACHER-BCBA w RBT.pdf \(97 KB\)](#)  
[TRUANCY-ATTENDANCE OFFICER .pdf \(16 KB\)](#)  
[Suspension Report September 2023 HS.pdf \(75 KB\)](#)  
[AP Government and Politics.pdf \(54,677 KB\)](#)  
[EntreX Lab.pdf \(3,522 KB\)](#)  
[United States History II Honors Part1.pdf \(70,189 KB\)](#)  
[United States History II Honors Part2.pdf \(41,023 KB\)](#)  
[United States History II.pdf \(78,017 KB\)](#)  
[Field Trip.pdf \(46 KB\)](#)  
[Good Grief.pdf \(431 KB\)](#)  
[National Constitution Center.pdf \(275 KB\)](#)  
[November 2023 WBL CBI CBF Transition Calendar.pdf \(199 KB\)](#)  
[October 2023 WBL CBI CBF Transition Calendar.pdf \(227 KB\)](#)  
[AIR Revised Contract.pdf \(1,873 KB\)](#)

## Subject **G. BOARD ACTION (9 MEMBER VOTE)**

Meeting Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA  
 Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION  
 Access Public  
 Type Action  
 Recommended Action It is recommended that the Board approve the attached board action items X through AG.

**In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's Board Action section of the Agenda.**

### **BOARD ACTION (Items X through AG)**

#### **X. Residency Contract**

In accordance with Policy #5111 regarding residency contracts, it is recommended by the Superintendent of Schools that the Board approve the enrollment of the children noted on the attached Residency Contract whose family is under contract for future residency in Monroe Township.

Y. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.

Z. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.

AA. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of Student Teachers for the 2023-2024 school year.

AB. It is recommended by the Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of September 2023.

AC. It is recommended by the Superintendent of Schools that the Board approve the following out-of-district placement for the 2023-2024 school year:

Student No.	School	Start Date	Tuition
94084	Garden Academy	9/18/23	\$623.01 per diem

92528	NuView Academy	9/5/23	\$337.00 per diem
93406	Douglass Development Disabilities Center	10/2/23	\$720.54 per diem

AD. It is recommended by the Superintendent of Schools that the Board approve a MTEA Little Lending Community Library for each elementary school to provide a community book exchange for students and families. The MTEA has obtained a FAST grant of \$6,355 to fund the project.

AE. It is recommended by the Superintendent of Schools that the Board approve Prismatic Magic, LLC to provide an assembly on Bullying Prevention at Woodland School on January 12, 2024 for a total cost of \$899.00.

AF. It is recommended by the Superintendent of Schools that the Board approve the Title I School Parent and Family Engagement Policies for Brookside School, Mill Lake School and Woodland School for the 2023-2024 school year.

AG. It is recommended by the Superintendent of Schools that the Board approve the previously submitted curriculum for the 2023-2024 school year:

Grade 2 ELA  
Grade 3 ELA  
Grade 5 ELA  
Grade 6 ELA  
Grade 7 ELA  
Grade 8 ELA  
Kindergarten ELA  
Kindergarten Math  
Grade 2 Math  
Grade 3 Math  
Grade 4 Math  
Grade 5 Math

#### File Attachments

[Woodland Title I School Parent and Family Engagement Policy.pdf \(855 KB\)](#)  
[Mill Lake Title I School Parent and Family Engagement Policy.pdf \(169 KB\)](#)  
[Brookside Title I School Parent and Family Engagement Policy.pdf \(353 KB\)](#)  
[Student Teacher.pdf \(32 KB\)](#)  
[Professional Development K-8.pdf \(167 KB\)](#)

#### Executive File Attachments

[Grade 2 ELA.pdf \(55,752 KB\)](#)  
[Grade 3 ELA.pdf \(56,887 KB\)](#)  
[Grade 5 ELA.pdf \(42,087 KB\)](#)  
[Grade 6 ELA.pdf \(22,282 KB\)](#)  
[Grade 7 ELA.pdf \(29,109 KB\)](#)  
[Grade 8 ELA.pdf \(35,807 KB\)](#)  
[Grade K ELA.pdf \(69,166 KB\)](#)  
[Kindergarten Math.pdf \(28,765 KB\)](#)  
[Residency.pdf \(681 KB\)](#)  
[Prismatic Magic.pdf \(601 KB\)](#)  
[Suspension Report September 2023 K-8.pdf \(115 KB\)](#)  
[Grade 2 Math.pdf \(56,499 KB\)](#)  
[Grade 3 Math Part1.pdf \(73,291 KB\)](#)  
[Grade 3 Math Part2.pdf \(50,675 KB\)](#)  
[Grade 4 Math Part1.pdf \(80,592 KB\)](#)  
[Grade 4 Math Part2.pdf \(67,535 KB\)](#)  
[Grade 5 Math Part1.pdf \(68,644 KB\)](#)  
[Grade 5 Math Part2.pdf \(60,727 KB\)](#)  
[Field Trip K-8.pdf \(45 KB\)](#)

## 13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

### Subject

### A. BOARD ACTION (10 MEMBER VOTE)

Meeting	Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Education approve the following Board Action Items by roll call.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Business Administrator's Board Action section of the Agenda.

#### BOARD ACTION (Items A through P)

##### A. \*PROFESSIONAL APPOINTMENTS:

1. It is recommended that members of the Monroe Township Board of Education approve **SD Gameday, LLC**, 218 Mountain Way, Lyndhurst, NJ 07071, to provide substitute athletic training services on an as needed basis at the rates delineated in the previously submitted Agreement.
2. It is recommended that that members of the Monroe Township Board of Education approve a correction in fee for **William Territo**, for the 2023 Marching Band Wind Arrangement. The correct total fee for his services is \$2,500.00.
3. It is recommended that that members of the Monroe Township Board of Education approve **Miriam Skydell and Associates Pediatric Occupational Therapy**, Route 208 South, Fair Lawn, NJ 07410, to provide the following services for the 2023/24 school year:  
 OT, PT, Speech or BCBA rates:  
 \$120.00 per hour for short term contracts (6 weeks to 5 months).  
 \$115.00 per hour (up to 3 contracted days) from September to June or longer than 5 months.  
 In Class Consultation – same as contracted hourly rate.  
 Attendance at IEP Meetings – same as contracted hourly rate.  
 Evaluations - \$450.00 per evaluation (all services including write up).  
 Home Visits – at a rate of \$150.00 per 45 minutes.  
  
 There is no additional charge for these services if they are performed during the days and times that the therapist is scheduled to be in school.
4. It is recommended that members of the Monroe Township Board of Education approve **Behavior Therapy Associates**, 35 Cyde Road, Somerset, NJ 08873, to provide the following services:  
  
 Psychoeducation Evaluation -\$4,900.00 per evaluation (includes comprehensive evaluation as well as interviews, questionnaires, analyzations, report writing and feedback sessions).  
 Neuropsychological Evaluation -\$4,400.00 per evaluation (includes comprehensive evaluation as well as interviews, questionnaires, analyzations, report writing and feedback sessions).  
 Functional Behavior Assessment -\$3,800.00 to \$5,000.00 per assessment (cost depends upon the number of hours needed for observation and collateral interviews).  
 Consultation/Professional Development - cost determined by the number of hours multiplied by the clinician rates (rates range from BCBA \$200 per hour to BCBA Licensed Psychologist \$320 per hour).
5. It is recommended that members of the Monroe Township Board of Education approve **Josh Ehrlich**, 155 Garth Road, Apt. 4D, Scardale, NY 10583, for two A Cappella Arrangements for the MTHS Choir in January 2024 at a rate of \$400.00 each for a total fee of \$800.00.



B. \*BILL LIST/09.20.23

It is recommended that the bills totaling \$6,508,773.10 be ratified by the Board. The bills have been reviewed and certified by the Chairperson of the Finance Committee and Business Administrator. It is further recommended that the previously submitted Addendum to the 09.20.23 Bill List totaling \$4,839,497.70 be ratified by the Board.

C. \*BILL LIST/10.18.23

It is recommended that the bills totaling \$5,273,155.12 be ratified by the Board. The bills have been reviewed and certified by the Chairperson of the Finance Committee and Business Administrator. It is further recommended that the previously submitted Addendum to the 10.18.23 Bill List totaling \$7,215,704.62 be ratified by the Board.

D. \*TRANSFER #1

It is recommended that members of the Monroe Township Board of Education approve Transfer #1 for Fiscal Year 2023/24 as previously submitted.

E. \*TRANSFER #2

It is recommended that members of the Monroe Township Board of Education approve Transfer #2 for Fiscal Year 2023/24 as previously submitted.

F. \*SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for July 2023, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Business Administrator certifies that the July 2023 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

G. \*SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for August 2023, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Business Administrator certifies that the August 2023 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

H. \*DISTRICT-SPECIFIC ADDITIONAL STATE AID FOR THE 2023-2024 SCHOOL YEAR

It is recommended that members of the Monroe Township Board of Education accept the district-specific additional state aid in the 2023-2024 school year pursuant to the FY24 Appropriations Act, PL.2023, c.74.

The Appropriations Act defined the state aid as:

Purpose	Amount
Applegarth Elementary School Infrastructure Improvements	\$1,000,000

This additional aid is state support/revenue to be recognized for 2023-24 as Other State Aid, in the account number 10-3190. Pursuant to the provisions of N.J.A.C. 6A:23A-13-3(d), approval for the board of education to appropriate this unbudgeted general fund State Aid has been granted. The Business Administrator/Board Secretary is hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

I. \*GRANT ACCEPTANCE

It is recommended that members of the Monroe Township Board of Education acknowledge and accept a **Unified Champion Schools Grant** for the Monroe Township High School in the amount of

\$4,500.00 for the 2023/24 school year from the Special Olympics of New Jersey.

J. \*EMPLOYEE ASSISTANCE PROGRAM PLAN AGREEMENT

It is recommended that members of the Monroe Township Board of Education retroactively approve the previously submitted Employee Assistance Program Agreement and Work-Life Assistance Agreement between **Carebridge Corporation** and the Monroe Township Board of Education for the period commencing October 1, 2023 and until September 30, 2026, with an approximate annual cost of \$21,450 in accordance with the terms of the Agreement. The rates have remained the same as prior years. The total cost varies depending on number of employees.

K. \*It is recommended that the members of the Monroe Township Board of Education acknowledge and accept a refund in the amount of \$18,383.83 from New Jersey Schools Insurance Group from membership contributions in the 2019/20 Workers Compensation Fund.

L. \*AUTHORIZED SIGNATORIES

It is recommended that the Monroe Township Board of Education designate the individual Board employees, as indicated on the previously submitted memorandum, as Authorized Signatories on the corresponding Board of Education accounts.

M. \*CONTRACT / NORTH BRUNSWICK TOWNSHIP AQUATIC CENTER

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Agreement between the Monroe Township Board of Education and the **North Brunswick Township Aquatic Center** for the period of November 20, 2023 through February 15, 2024 for the use of their pool and facility at the rates specified in the Agreement.

N. \*E-RATE FUNDING

It is recommended that members of the Monroe Township Board of Education authorize **On-Tech Consulting, Inc.** to manage the E-Rate process for the 2024/25 school year. The district will pay On-Tech Consulting, Inc. an amount equal to 15% of any funding received, either in the form of discounts from vendors or reimbursements from the USAC, through the Universal Service Fund program. There will be no out-of-pocket expenses or liabilities to the district.

O. \*RESOLUTION AWARD FOR SNOW PLOWING AND SNOW REMOVAL

WHEREAS, the Monroe Township Board of Education ("Board") advertised for bids for Snow Plowing and Snow Removal ("Services"); and

WHEREAS, on the Board received one bid for the Services from **Garden Irrigation Company, Inc;** and

WHEREAS, the bid submitted by Garden Irrigation Company, Inc is responsive in all material respects; and

WHEREAS, the Board desires to award the contract for the Services to Garden Irrigation Company, Inc.

NOW THEREFORE BE IT RESOLVED that the Board hereby awards the contract for Snow Plowing and Snow Removal to Garden Irrigation Company, Inc in a total contract amount of \$342,100.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon Garden Irrigation Company, Inc furnishing any requisite documentation as required in the bid specifications.

BE IT FURTHER RESOLVED that the Board President, Board Secretary, Board Attorney, and Director of Facilities are hereby authorized to prepare and/or execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

P. \*It is recommended that the members of the Monroe Township Board of Education approve the following sponsorships for the District's Advertising Program:

Partner: Eliaspesso  
Type: Program (MTHS Entrepreneurship & Innovation Association / Launch Lab)  
Amount: \$2,500.00  
Term: 2023 – 2024 Calendar School Year

Partner: Karen Scarpa Real Estate Group  
Type: Banner  
Amount: \$1,000.00  
Term: January 1, 2024 – December 31, 2024

Partner: Bovine Burgers  
Type: Banner  
Amount: \$1,000.00  
Term: January 1, 2024 – December 31, 2024

Partner: Monroe Orthodontics  
Type: Banner  
Amount: \$1,000.00  
Term: January 1, 2024 – December 31, 2024

File Attachments  
[SD Gameday.pdf \(713 KB\)](#)  
[Carebridge renewal.pdf \(1,614 KB\)](#)  
[Addendum Bill List 9-20-23.pdf \(558 KB\)](#)  
[Bill List 09-20-23.pdf \(1,381 KB\)](#)  
[North Brunswick Twp. Aquatics Agreement 23.24.pdf \(105 KB\)](#)  
[On-Tech Consulting, Inc..pdf \(667 KB\)](#)  
[Bill list 10-18-23.pdf \(453 KB\)](#)  
[Financials - July.pdf \(1,812 KB\)](#)  
[Financials - August.pdf \(1,738 KB\)](#)  
[Bid Tab Sheet.pdf \(123 KB\)](#)  
[Addendum Bill List 10-18-23.pdf \(584 KB\)](#)

Executive File Attachments  
[Authorized Signatories 10.18.23.pdf \(23 KB\)](#)  
[Miriam Skydell and Associates 23.24.pdf \(119 KB\)](#)  
[Behavior Therapy Associates -23.-24.pdf \(347 KB\)](#)

Subject	B. BOARD ACTION (9 MEMBER VOTE)
Meeting	Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
Access	Public
Type	
In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda.	
BOARD ACTION (Items Q through S)	

**Q. PROFESSIONAL APPOINTMENTS:**

1. It is recommended that the members of the Monroe Township Board of Education approve **Joseph Lesky III**, 4206 Hunters Glen Drive, Plainsboro, NJ 08536, as an Accompanist for the MTMS 6th Grade Play at the following rates:

Two Rehearsals at \$75.00 each

One Performance at \$150.00

For a total fee of \$300.00.

2. It is recommended that the members of the Monroe Township Board of Education approve **Brian Blackburn**, 59 Church Street, South Orange, NJ 07079, as an Accompanist for the Brookside School Winter Concert for a total fee of \$100.00.

R. It is recommended that the members of the Monroe Township Board of Education approve the previously submitted Change Order No. 1 to the contract between the Monroe Township Board of Education and **EACM Corp.** in the amount of \$46,000.00 for Automatic Temperature Controls integration of a new chiller and rooftop HVAC units for the main building and "A" wing.

**S. GRANT ACCEPTANCE**

It is recommended that members of the Monroe Township Board of Education acknowledge and accept the following **Unified Champion Schools Grants** for the 2023/24 school year from the Special Olympics of New Jersey:

Brookside Elementary School \$1,000.00

Monroe Township Middle School \$1,100.00

Woodland Elementary School \$1,000.00

Barclay Brook Elementary School \$800.00

Mill Lake Elementary School \$1,000.00

Applegarth Elementary School \$366.67

File Attachments

[EACM Corp..pdf \(187 KB\)](#)

**14. BOARD PRESIDENT'S REPORT****15. OTHER BOARD OF EDUCATION BUSINESS****16. PUBLIC FORUM****Subject A. PUBLIC FORUM (See Note 3)**

Meeting Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 16. PUBLIC FORUM

Access	Public
Type	Information

**See Note 3.**

## **17. CLOSED SESSION RESOLUTION IF NEEDED**

## **18. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY**

<b>Subject</b>	<b>A. PUBLIC FORUM (See Note 3)</b>
Meeting	Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	18. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY
Access	Public
Type	Information

**See Note 3.**

## **19. NEXT SCHEDULED BOARD OF EDUCATION MEETING NOVEMBER 15, 2023**

<b>Subject</b>	<b>A. NEXT SCHEDULED BOARD OF EDUCATION MEETING</b>
Meeting	Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	19. NEXT SCHEDULED BOARD OF EDUCATION MEETING NOVEMBER 15, 2023
Access	Public
Type	

The next Board of Education Meeting is scheduled for November 15, 2023 6:30 p.m.

## **20. ADJOURNMENT**

<b>Subject</b>	<b>A. NOTES</b>
Meeting	Oct 18, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	20. ADJOURNMENT
Access	Public
Type	Action

### **NOTES**

**Note 1:** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

**Note 2:** The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

1. Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
2. New capital construction to be utilized by sending district pupils.
3. Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
4. Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
5. Any matter directly involving sending district students or programs and services used by them.
6. The annual receiving district budget.
7. Any collectively-negotiated agreement involving employees who provide services used by sending district students.
8. Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
9. Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda.

**Note 3:** Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.